

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Agenda November 1st, 2018 Meeting at 7:00pm, in the LRC

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Beverly Anderson, Samantha Aversa, Kim Bartkowiak, Jaimie Holubecki, Julie Keen, Brook Noring

I. Call to Order: Julie Keen called the meeting to order at 9:15am.

II. Executive Board Reports

a. Secretary's Report – *Kimberly Bartkowiak motion to waive the reading of the October 2nd meeting notes, and have them approved as written and distributed. Motion Second. All Approve. None Opposed. Motion Carried.*

b. Vice President's Report – Lisa Tingler was not present and had nothing to report.

c. Treasurer's Report – Laura Marler reported the following expenses and income:

EXPENSE:

- Assembly - \$532.50 (WOW deposit and Cosley Zoo)
- Credit Card Process Fee - \$8.27
- Parent Directory - \$450.00
- Office Supply - \$100.00 (Sam's membership)
- Box Tops - \$26.55
- Spirit Wear - \$496.20 (new stock to display and sell)

INCOME:

- Amazon Smile - \$26.92
- Hassle Free Fundraising - \$4,140.00

1. The Hassle Free fundraiser results were discussed. The committee will look into whether or not to continue it for next year. The extremely low amount raised, compared to the Run for Fund was discussed: the PTO usually profits about 7,000-8,000 during the Run for Fund. The ease and simplicity was also discussed. Benefits and risks will be re-assessed for the coming PTO year.

d. Communications Report – Brook Noring had nothing to report.

e. Fundraising Report – Nicole Burke was not present and had nothing to report.

IV. Principal's Report – Mrs. Aversa reported the following:

a. EC-2nd grade participated in a Fire Prevention and Safety assembly earlier this month.

b. Teachers have been completing ALICE training.

c. Thank you to all the volunteers that helped during the Halloween parties.

d. Cosley Zoo assembly took place earlier today.

e. Parent/Teacher conferences will take place November 7th and 8th. Thank you in advance for dinner.

f. November 30th report cards for the first Trimester will go live on Tyler.

g. Please help promote fellow parents to take the 5Essentials Survey.

h. December 13th all are invited to attend a community discussion being held at Blackberry Creek Elementary regarding the Anderson Road Expansion. This is open to all community members.

V. Faculty Advisor's Report – Jaime Holubecki reported the following:

a. Danielle Stogen is interested in, possibly, starting a planting, soil, nature group/event.

VI. Old and New Business

- b. Hassle Free Fundraiser –
- d. Minute to Win It – Thank you to Danielle Simon for organizing, and to Mrs. Duranski, Mrs. Emmert and Mrs. Reilley for attending. 2 lunch tubs of can donations were collected.
- e. Winter Bash – Jingle Jammie Knight Out will be November 26th. A list of donations needed will go out with a Sing-Up Genius soon. Mrs. Aversa mentioned that she may be able to get large commercial grade containers/heaters for the hot chocolate.
- f. Blackberry Bolt – Disney has refused to allow us to use Star Wars theme/Title, due to copyright. The committee is adjusting the name of the event to: May the Course Be With You. Other adjustments will be made to not use the logos, direct names of Disney material.

VII. Committee Reports

- a. Blackberry Bolt - The first Sponsor for the Blackberry Bolt is Uncle Duff.

VIII. Open Discussion:

- a. Kimberly Bartkowiak requested clarity on the eligibility of parents to attend/eat lunch with their child during Fun Lunch days. The last Fun Lunch had a parent that was allowed to bring and eat lunch with their student. Mrs. Aversa confirmed that only volunteers should be allowed in the lunch room during the events. She will confirm this with everyone at the front office, to be sure everyone is aware.
- b. It was questioned when the next W.A.T.C.H. Dog sign up will be out. Previous meetings noted it should have been released by this time. Julie Keen will check with Laura Marler.

Julie Keen adjourned the meeting at 7:57pm.

Next meeting will be December 4th, at 9:15am, in the staff lounge.

Once again, all meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.