

# Kaneland Blackberry Creek Elementary School PTO

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## Kaneland Blackberry Creek PTO Agenda October 2<sup>nd</sup>, 2018 at 9:15am in the Teachers' Lounge

*All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.*

In Attendance: Kim Bartkowiak, Nicole Burke, Laura Herra, Jaimie Holubecki, Jen Katsenios, Patrice Lima, Martne McCoy, Laura Marler, Miranda Middona, Brook Noring, Jenn Rosati, Kathy Spence, Lisa Tingler, Sharon Weiss

**I. Call to Order:** Julie Keen called the meeting to order at 9:15am.

### **II. Executive Board Reports**

- a. Secretary's Report – *Kimberly Bartkowiak motion to waive the reading of the September 6<sup>th</sup> meeting notes, and have them approved as written and distributed. Motion Second. All Approve. None Opposed. Motion Carried.*
- b. Vice President's Report – Lisa Tingler reminded parents: if a Sign-Up Genius is needed, please give advanced notice – preferably 2-4 weeks prior to event.
- c. Treasurer's Report – Laura Marler reported the following expenses and income:

#### EXPENSE:

- Library Books - \$500.00
- Credit Card Process Fee - \$349.63
- Ice Cream Social - \$206.70
- Office Supply - \$58.81
- Planter Beautification - \$105.01
- Run for Fun Activity - \$125.05

#### INCOME:

- Family Knight Out (Uncle Duff) - \$105.70
- Fun Lunch checks in - \$448.85
- Spirit Wear - \$96.29 (profit)
- Yearbook - \$373.12
- Teacher Appreciation Donations - \$20.00

1. Laura Marler reported that the Teacher Appreciation tab on the webstore has been temporarily replaced with the Hassle Free Donation campaign.

- d. Communications Report – Kathy Spence and Brook Noring had nothing to report.
- e. Fundraising Report – Nicole Burke reported that the Hassle Free campaign has begun.

**IV. Principal's Report** – Mrs. McCoy reported the following:

- a. Thank you for the work on the Run for Fun.
- b. Thank you for the support of the One School, One Book project. The school is seeking to bring in Cosley Zoo for an Assembly, to tie in the animal theme, with the book, in October.
- c. Parents may begin hearing their student talk about receiving an enCORE card. These are given to reinforce the core qualities, demonstrated by students, which follow the district's strategic plan.

**V. Faculty Advisor's Report** – Jaime Holubecki reported the following:

- a. The teachers were questioned regarding bringing back McCare night. There was great interest in this, per Mrs. Holubecki. Clarity needs to be brought to the teachers regarding the event being a McTeacher night: the teachers are behind the counter "working" this type of event. Mrs. Holubecki will return to the teachers to see what their thoughts are on participating in that manner.
- b. Julie Keen wanted Mrs. Holubecki to pass a "thank you" to all the exploratory teachers regarding their help with the PTO Hassle free campaign rewards.

## **VI. Old and New Business**

- a. Fun Run Update – Thank you to Jen, Julie, and Laura for your work on the event. The event ran smoothly and the kids seemed to really enjoy the new activities this year.
- b. Hassle Free Fundraiser – As discussed earlier, sheets went home yesterday.
- c. Walk to School – The chairs will try to get the banner next week around to the classes, to sign for the Oct. 10<sup>th</sup> event.
- d. Minute to Win It – Event is October 26<sup>th</sup> with a Halloween theme. They will need many volunteers for the event. This is a free event, but will ask for food pantry donations. Be on the lookout for the Sign-Up Genius.
- e. Winter Bash – Event will be November 30<sup>th</sup>. They are in need of a DJ (last year's DJ is unavailable for the date of event). Please contact Mary Comer if anyone has any suggestions.
- f. Blackberry Bolt – May 4<sup>th</sup> is the event date. The theme is Star Wars, "May the 4<sup>th</sup> Be With You". Jen Katsenios mentioned she has several adult themed costumes and her family could help with the event, in costume, with running or photos.
- g. Donations for Fun Knights – Julie asked for thoughts on asking parents do donate items for a particular Family free event, especially if we are stating that we are trying to cut down asking parents for money with the Hassle Free Fundraiser. The majority of parents, at the meeting, felt that item request is different than money and saw no conflict with the requesting of items, to be donated, with the Sign-Up Genius.

## **VII. Committee Reports**

- a. Assembly – Laura Herra reported that her goal is that the students are given assembly opportunity throughout the school year. To supplement the school organized assemblies Laura is looking at the following: Character Building in January, Bringing Literature to Life in February, Reptile Guy in April, and Wheel of Wisdom in May. She is still confirming dates on these events. Wheel of Wisdom takes up much of the \$2,500.00 budget that is allotted for assemblies. The PTO board reiterated to Laura, that, if additional funds are needed to help her with her goal, to place a request to the board and we could supplement if needed.
- b. Box Tops – Jen Katsenios is working of a new Box Tops container for the school. Class winner, class with the most Box Tops, will be announced every 2 months.
- c. Butterbraid – Butterbraid will include cookie dough, and will roll out in November, with pick up the Monday prior to winter break.
- d. Fun Lunch – The next Fun Lunch is October 10<sup>th</sup>, along with Walk to School Day.
- e. National Walk to School – Event is October 10<sup>th</sup>.
- f. School Directory – Kimberly requested from Nicole a list of current sponsors that should be on the directories' app.

## **VIII. Open Discussion: NONE**

Julie Keen adjourned the meeting at 9:47am.

Next meeting will be November 1<sup>st</sup> at 7:00pm in the LRC.

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Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.