

Kaneland Blackberry Creek Elementary School PTO

1122 S. Anderson Rd. Elburn, IL 60119
http://kbcpto.org



Email: kbcpto@gmail.com
Phone: (630) 365-1122 Fax: (630) 365-3905

Kaneland Blackberry Creek PTO Agenda February 1st at 7:00pm in the LRC

*All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are generally held once a month during the school year.
Please visit the KBC-PTO website to verify meeting dates and times.*

In Attendance: Kim Bartkowiak, Nicole Burke, Laura Herra, Jamie Holubecki, Rachel Innis, Julie Keen, Patrice Lima, Jennifer Lycan, Martne McCoy, Laura Marler, Brook Noring, Kathy Spence,

I. Call to Order: Julie Keen called the February 1st meeting to order at 7:00pm.

II. Executive Board Reports

a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive reading of the December 5th, 2017 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*

b. Vice President's Report – Julie Keen had nothing to report on Lisa Tingler's behalf.

c. Treasurer's Report – Laura Marler reported the following expenses and income:

EXPENSE:

- Credit Card Processing - \$13.56 (Dec/Jan)
- Game Knight - \$69.99
- Winter Bash - \$25.00
- Grade Level Exp:
 - RTI – \$112.38
 - 2nd Grade - \$497.00 (Sci-Tech)
 - Specials - \$315.99 (Music)
- Planter Beautification - \$44.00
- Playground (Sleds) - \$46.13
- Taxes - \$266.19

INCOME:

- Box Tops - \$1,082.30
- Butterbraid - \$1,797.20
- BBB 5K Sponsor - \$925.00 (Dec/Jan)
- FKO Chik fil A - \$50.05
- Charleston Wrap - \$1,258.00

1. Laura Marler reported we are still waiting for 2nd grade transportation bill for the field trip.

d. Communications Report – Kathy Spence and Brook Noring had nothing to report.

e. Fundraising Report – Nicole Brooke reported they are trying to get sponsors for the BBB 5K/2K. They would like advertising to start going out as soon as possible – both flier and request for donations. Nicole will not organize Butterbraid again in the spring, due to the high amount of activities requesting money from the PTO. Nicole was approached from a family in the school about holding an event or sponsoring an additional event with the ability to help fundraise for the PTO with new clients signing up for their business. Due to our bylaws prohibiting a PTO member, and their business, from being able to profit from working with the PTO, we would not be able to offer any separate type of event that would just be sponsored by them. They are welcome to join the sponsorship of one of our other events with the same level benefits that would be awarded any other business for said event.

IV. Principal's Report – Martne McCoy reported the following:

a. The Kaneland Foundation is holding their pork chop dinner fundraiser February 11th.

b. Little Knights Registration is February 24th at Harter MS. (formerly known and Kindergarten Registration.

- c. Mrs. McCoy will be sending out the sign up for the JRFH volunteers again in tomorrow's newsletter.
- d. Open House is March 9th.

V. Faculty Advisor's Report – Jaime Holubecki reported the following:

- a. Mr. Fox sent a thank you regarding the new purchases that were made from his classroom.
- b. Mrs. Berth is hoping to create a school wide mural. She is planning on using something of nature, like wood logs/pieces. Mrs. Berth was interested in receiving PTO aid for this project. No further details were provided. The PTO will contact Mrs. Berth directly to discuss the specific needs for the project. The Art Exploratory does still have \$300.00, of their grade level funds to spend, if they wish to use for the project.

VI. Old and New Business

- a. Reading Night – Will be February 6th from 6-8pm.
- b. Spring Swing – The date is set for April 6th. There will be a meeting February 25th at 1pm in the Town and County Library for anyone who wished to join the committee and help. Bring your creative ideas. It was requested this information be placed in the newsletter.
- c. Kindergarten Fair – Julie will be there for most of it. Please let her know if anyone can join her. Julie was hoping to have some type of raffle and will look in the PTO closet for possible prizes.
- d. 3rd Grade Request – There is a special request from the 3rd grade to increase their field trip budget from \$750 to \$1,500. They would like to go to Lego Land and the transportation cost is bringing them over budget. *Motion by Kimberly Bartkowiak to increase the budget for 3rd grade to total \$1,500. Motion second. All in favor. None opposed. Motion carried.*
- e. KAI – Fine Arts Festival is April 7th. Kimberly requested the budgeted donation for the KAI and will get the money to the KAI board this coming week.
- f. Classroom Basket – We will begin to collect items now through February 23rd for baskets.
- g. Blackberry Bolt – The chairs are still looking for sponsors. Erin reported that they had to change it to a 2K walk after measuring the distance for that segment. The chairs are looking at volunteer t-shirts or vests to purchase – it is recommended by authorities to have volunteers in very bright, well-marked attire. It was discussed the need to have first aid kits available for basic needs throughout the event and that would be an additional purchase. They will have a Pre-Race meeting at the school May 2nd to review and put together bags for runners and early registration pick up will be May 2nd after school. Taco Heaven will be providing the food and additional food will be available for purchase while supplies last. Runners of the 5K will receive a food ticket voucher. Those participating only in the 2K walk and/or those not participating in the 5K will have to purchase food the day of the race.
- h. Butterbraid Freezer – Some Butterbraids have gone missing from the freezer. It will remain locked from now on.

VII. Committee Reports

- a. Butterbraid – Due December 11 and Pick up at 3:30pm on December 20th
- b. Class Coordinator/Baskets – Valentine Party for classes Feb. 14th at 2:30pm Basket donations are accepted until February 23rd.
- c. Family Fun: Epic Air: The date of the event is March 1st from 4-7pm?
- d. Family Knight Out /McCare Knight – Next Knight Out is Potbelly's February 8th.
- e. Family Fun: Reading Knight – The event date is: February 6th Volunteers are needed, please sign up through the Sign Up Genius.

- f. Family Fun: Sports Knight – Great success, Thank you to the chairs and the volunteers and *Bill Cho Tae Kwan Do* for their time.
- g. Fun Lunch – The next Fun Lunch on February 7th is Potbelly's.
- h. Kane County Cougars Reading Night: We are in week 3 of reading logs.
- i. Yearbook – Cover Contest is up and running, Kim still needs to post fliers in the school. Kim hopes to have the yearbook available for purchase by mid February.

VIII. Open Discussion: No open discussion added.

Next meeting will be Tuesday March 6th at 9:15am in the MPR.

Julie Keen adjourned the meeting at 8:15pm.

Once again, all meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.