

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Agenda April 5th, 2018 at 7:00pm in the LRC

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Kim Bartkowiak, Rachel Innis, Patrice Lima, Julie Keen, Martne McCoy, Miranda Middona, Brook Noring, Kathy Spence, Lisa Tingler,

I. Call to Order: Julie Keen called the meeting to order at

II. Executive Board Reports

- a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive reading of the March 4th, 2018 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report – Lisa Tingler had nothing to report.
- c. Treasurer's Report – Laura Marler reported the following expenses and income:

EXPENSE:

- Credit Card Processing - \$2.67
- EC - \$126.35 (sit-spots)
- Kindergarten - \$35.00 (transportation)
- 3rd Grade - \$840.00 (Legoland)
- STEM - \$2,849.25 (robots)
- Planter Beautification - \$66.56

INCOME:

- BBK Bolt Sponsors- \$1,750.00
- BBK Bolt Racers- \$1,320.00
- Family Knight Out - \$473.00 breakdown:
 - Epic Air - \$88
 - Portillo's - \$135
 - Tae Kwan Do - \$250
- Spring Swing - \$330.00 (ticket sales)

1. Laura Marler reported that a total of \$163.95 has been spent from the \$800.00 total budget for Teacher Appreciation. That means that \$636.05 is the budget for the Spring Teacher Appreciation week events, in addition to any new any new donations that come in. Laura reported that the remainder of Computer and Critical Thinking budget amounts will be allocated toward the robot cost, with possibly Physical Education being used as well: since their needed funds have been spent already.

- d. Communications Report – Kathy Spence and Brook Noring had nothing to report.
- e. Fundraising Report – Julie Keen had nothing to report for Nicole Burke.

IV. Principal's Report – Mrs. McCoy reported the following:

- a. Last day of school is May 31st. May 30th and May 31st will be 1 hour early dismissal days.
- b. PARCC testing starts April 9th.

V. Faculty Advisor's Report – Julie Keen reported for Jaime Holubecki.

- a. Thank you from the 4th grade team for the funds to cover the Paramount field trip.

VI. Nominations for the 2018/2019 PTO Executive Board

- a. Julie Keen opened nominations to the floor from all in attendance.
 - Lisa Tingler nominated Julie Keen for President.
 - Julie Keen nominated Laura Marler for Treasurer
 - Julie Keen nominated Denise VanDeVeire for Co-Treasurer

Julie Keen nominated Brook Noring and Kathy Spence for Co-Communications

Julie Keen nominated Lisa Tingler for Vice-President

Julie Keen nominated Kimberly Bartkowiak for Secretary

All nominees accepted their nomination. Nominations were seconded. All in attendance were in favor. None opposed. Voting will take place at the May meeting. Nominations are welcomed until voting, at the May 1st meeting, for anyone interested.

VII. Old and New Business

a. Condolence donation: Julie discussed a formal decision on donations for families who have experienced the death of a parent. This is to be sure the PTO is functioning within its bylaws, mission and its duty to the school and community, while being fair and equal to all. Julie Keen motioned that in the future, any student who has experienced the death of a parent, while attending Blackberry Creek Elementary, receive a \$200.00 gift from the PTO to be used toward future educational expenses. The funds will be allocated to the students' primary guardian.

b. Spring Swing – Event takes place tomorrow, Friday, April 6th, from 6-8pm.

c. Fine Arts Festival (KAI) – Volunteers needed for the event this Sunday, April 8th from 11am-5pm.

e. The End of the Year Picnic will now be joined with the Blackberry Bolt event. They will handle further entertainment for the families attending the Bolt. Individuals do not need to be participating in the Bolt to enjoy the activities! Events are for all who wish to come and join in.

VIII. Committee Reports

a. Assembly – Opera for the Young was March 23rd.

b. BBK Bolt – The Chairs are still accepting donations and sponsorship. The Sign Up Genius will be available soon. Please consider signing up and helping with the event.

c. Family Knight Out /McCare Knight – ~~April 13th - Chuck E Cheese~~ – (Event has since been canceled)

d. Family Fun: Reading Night – Thank you to Nicole and Lisa for organizing.

e. Fun Lunch – The next Fun Lunch is April 25th Ream's

f. Kane County Cougars – March 16th is the deadline.

g. KBK Cares – May 7th Greenfields reading event – 4pm after school.

h. National Bike to School – May 9th is the day of the event – rain or shine.

i. School Toolbox – Ordering is now available online.

j. Spring Swing - This Friday, April 6th is the event.

k. Volunteer Appreciation – Lola is looking at May 24th for the date. Details to come.

l. Yearbook – Yearbook is on sale now, online orders only. Cover contest will begin next week in Computers.

VIII. Open Discussion: NONE

Next meeting will be Tuesday, May 1st at 9:15am – Executive Board Elections will take place at this time
Julie Keen adjourned the meeting at 7:48pm.

Once again, all meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.