

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Meeting December 5th, 2017 at 9:15am in the MPR

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

Attendance: Kim Bartkowiak, Laura Herra, Jaime Holubecki, Christine Isaacs, Patrice Lima, Julie Keen, Laura Marler, Brook Noring

I. Call to Order: Julie Keen called the meeting to order at 9:15am.

II. Executive Board Reports

- a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive reading of the November 9th, 2017 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report – Julie Keen had nothing to report on behalf of Lisa Tingler.
- c. Treasurer's Report – Laura Marler reported the following expenses and income:

EXPENSE:

- Credit Card Processing - \$22.54
- Teacher Appreciation - \$183.95
(total spent after donation)

INCOME:

- Amazon Smile - \$22.71
- Family Knight Out - \$1,183.15 total
 - Ambrogi - \$600.00 (2 nights)
 - Chik-Fil-A - \$ 70.60
 - Chuck E Cheese - \$312.55
 - Aurelios - \$200.00
- Walk to School - \$150.00

1. Laura Marler requested the Fun Lunch block as soon as possible in order to have enough time to put it on the web store.

- d. Communications Report – Brook Noring reported they will have 2 more newsletters before the break, and then the next will not be until the week we return from the break. Please get all info in as soon as possible to be included – especially those events that are happening the first 2 weeks after we return.
- e. Fundraising Report – Julie Keen reported for Nicole Brooke that she is still waiting to hear from Charleston Wrap for the final total of profit from the fundraiser.

IV. Principal's Report – Julie Keen had nothing to report from Martne McCoy.

V. Faculty Advisor's Report – Jaime Holubecki reported the following:

- a. Project KC is looking for support for a sock donation project. They are planning on holding a sock donation drive for the homeless. They wish for aid in assembling the socks into "snowballs" for an activity and monetary support for purchasing safety pins for the project. This would be needed sometime in January or February. Mrs. Holubecki will contact Vicki Mueller regarding specific dates they will need help with. General consensus was that help can be given, but specific dates and needs will be needed before commitment.

b. The PTO requested that Mrs. Holubecki reach out to teachers to remind them of their grade level budget. Requests for funds are needed by February.

VI. Old and New Business

- a. Winter Bash Results – Julie Keen reported that the event was a success. Thank you to everyone involved.
- b. Fun Lunch Committee Chair – Patrice Lima has offered to help chair for the remaining of the year.
- c. Butter Braid forms have been sent home. They are due December 11th and pick up is December 20th
- d. Fun Lunch Orders will open January 8th and the deadline for the final block is January 19th.

VII. Committee Reports

- a. Blackberry Bolt 5K - Julie reported for Nicole that she has sent out over 50 requests to area businesses in support of the event.
- b. Butterbraid – Due December 11 and Pick up at 3:30pm on December 20th
- c. Class Coordinator/Baskets – Collection for the baskets begins February 1st.
- d. Family Knight Out /McCare Knight – Upcoming dates are as follows: Charming Charlie on December 14th. Chick Fil A on January 3rd and CPK on January 18th.
- e. Family Fun: Reading Knight – The event date is February 6th.
- f. Family Fun: Sports Knight – The event date is January 9th – 6:30-7:30pm. Christine Isaacs reported for Nicole Fabbri that they are looking to have Bill Cho's in for the event with lessons and demonstrations. More details to come.
- g. Fun Lunch – The next Lunch is December 13th – Corner Grind

VIII. Open Discussion:

- a. The bulletin board in the school main hallway has been given to Project KC. Christine Isaacs has offered to allow Kimberly Bartkowiak to use the Spirit Wear case for Yearbook Cover Contest if needed.
- b. Laura Herra is interested in doing a Spring Swing event for parents and children. She is hoping to have a professional photographer, a DJ and many other activities. Laura thinks that March or April would be good and requested funds for the event. She is planning on charging a fee for the event. *Julie Keen motioned \$600.000 for the event. Motion second. All in favor. None opposed. Motion carried.*

Next meeting will be Thursday, February 1st at 7pm in the LRC.
Have a great winter break!

Julie Keen adjourned the meeting at 10:07am.

Once again, all meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.