

Kaneland Blackberry Creek Elementary School PTO

1122 S. Anderson Rd. Elburn, IL 60119
<http://kbcpto.org>



Email: kbcpto@gmail.com
Phone: (630) 365-1122 Fax: (630) 365-3905

Kaneland Blackberry Creek PTO Agenda September 24th, 2015 at 7:00 PM, LRC

All parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

In Attendance: Deanna Anderson, Kim Bartkowiak, Chisti Bedell, Tom Biddle, Nicole Fabbri, Rachel Innis, Julie Keen, Laura Marler, Gwen Martin, Martne McCoy, Theresa McDonald, Miranda Middona, Amy Milz, Diane Pierson, Angela Rising, Kathy Spence, Lisa Tingler, Denise VanDeveire,

- I. Call to Order:** Julie Keen called the September 22nd, 2015 meeting to order at 6:58pm.
- II. Introductions:** Thank you to Julie Keen for the candy introductions! Julie passed around cards to be signed from all in attendance for KBK parents that are undergoing medical issues right now.
- III. Executive Board Reports**
 - a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive the reading of the May 13th, 2015 PTO meeting minutes, and to be approved as written and distributed. Second: Denis VanDeire. All in favor. None opposed. Motion carried.* A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>.
 - b. Vice President's Report – Denise VanDeVeire reminded committee chairs that we use the Sign Up Genius through emails to families. Any committee wishing to have Denise create and send out one for their event should give her the details 2-3 weeks in advance of the sign up going out to families. Denise VanDeVeire reported the following committees need additional support:
 - After School Enrichment – Theresa McDonald confirmed her position and a request for 1 more was made.
 - KBK's Got Talent – Amy Milz joined the committee – 2 more were requested. (Tom Biddle stated he will forward talent show information to Denise – they have done talent shows in the past.)
 - c. Treasurer's Report – Laura Marler reviewed the budget set for the 2015/2016 school year. Questions were open to the floor and discussed. *Motion by Kimberly Bartkowiak to approve the budget as presented. Second: Gwen Martin. All in favor. None opposed. Motion carried.* Laura Marler reminded chairs and committees that reimbursement forms would be in her mailbox, in the office, at the school. Please fill out form, and attach receipts, and place back in her box for reimbursements to be made.

EXPENSES:

 - 5th grade t-shirts - \$486.90
 - Wheel of Wisdom deposit - \$300.00
 - Amy Logan (Author) visit - \$600.00
 - Buddy Bench repair (from summer vandalism) - \$20
 - Ice Cream Social – \$43.00
 - New Teacher School Year Checks - \$1,850.00
 - Paper, Supplies, other miscellaneous office – \$188.82
 - Planter Beautification - \$74.00
 - Playground (footballs/tennis balls) - \$66.24
 - Water Cooler - \$91.80

INCOME:

- Daily Raffle (sponsors) - \$950.00
- McCare Night - \$194.63
- My Coke Rewards - \$185.74

- d. Communications Report – Kathy Spence stated there was nothing to report. Julie Keen reported, on behalf of Brook Noring, that Brook’s goal is to have newsletters go out 2 times a month. The volume of information has been quite large, so it has been going out more frequently this past month.
- e. Fundraising Report – Lisa Tingler reported that her and Julie Keen have been working on the Daily Raffle. They have prizes for every day of the raffle. Lisa reminds everyone that if they know anyone with a business that may want to help, donate, sponsor, etc... to please contact her.

- IV. Principal’s Report** – Martne McCoy expressed thanks to the PTO (which includes all parents!) for everything we do, especially the help with the start of the new year.
- The district is trying to unify their spirit wear. They have one Knight logo that will be used, along with the colors white, black, and a silver accent.
 - October will be Kindness in Kaneland month (KIK). There will be sheets handed out that students will be able to write their random acts of kindness on, and be eligible for prizes. NED, (NED is a loveable cartoon character whose name is an acronym for Never give up, Encourage others, and Do your best.), assembly are looking for parents that will be able to sell yo-yo’s during the assembly time to the students. This is a cash only sale the day of the assembly.
 - K-Pass program will have another meeting for parents at McDole Elementary, October 5th, at 6:30.
 - Next week is homecoming with many activities, assemblies and spirit week planned.
 - Book Fairs will be held at each school during Parent Teacher conferences, as before, but there will be no parent/student preview. Scholastic will run everything. The greater number of parent volunteers during the event means less scholastic staff. This results in more money donated to the school. The PTO’s help was requested to get volunteers for the event itself. Duties include: set up the week of, organizing the lines for check out, bagging books after check out. Denise VanDeveire will work on a Sign-Up Genius for the event. Help will be needed October 30th for set-up, November 4th and 5th. Nicole Fabbri and Theresa McDonald volunteered. More slots available on the Sign-Up Genius to come.
 - Mrs. McCoy addressed the past offering of the Principal’s coffee. The attendance became quite low, and was not as productive as hoped. Mrs. McCoy welcomes suggestions on other avenues to meet and connect with parents.
 - Mrs. McCoy also stated, that with the elimination of the paper calendar, she is planning on monthly emails to parents that will have important information about upcoming events.

- V. Faculty Advisor’s Report** – Diane Pierson reported that the kindergarten teachers LOVE the new rugs. Miss. Pierson discussed Mrs. Holubecki starting a Lap Run during recess. Each student gets a punch card and will receive prizes for certain lap amounts ran. Prizes and budget for prizes to be discussed when details are outlined further. It was asked to keep in mind any left over prizes from other events be donated for the cause/event.

VI. Old and New Business

- a. Classroom Parents/Photographers Needed – Julie Keen reported that the following are in need:

PHOTOGRAPHERS:

- Mrs. Messina
- Mrs. Galvan
- Mrs. Reilley

CLASSROOM PARENTS

- Mrs. Kay
- Miss. Owen
- Miss. Pierson

LRC Volunteers are still in need as well. Anyone interested can contact the school office.

- b. Classroom Parties – Martne McCoy confirmed that the number of parents for each classroom party is decided and agreed upon by each grade, with her approval. Parents should contact their child's teacher for the number decided on for their classroom.
- c. Movie License - The PTO will not be renewing the movie license this year, due to no longer offering the movie nights.
- d. Joint PTA/PTO/PTN Meeting Update – Kimberly Bartkowiak reported the following highlights:
 - 1. Book Fairs discussed earlier with Mrs. McCoy.
 - 2. Kindness Campaign and Project KC are now part of Kaneland domain. Dr. Mumm will be organizing and requested emails of the liaisons at the school. Project KC will continue on the elementary level and on the middle school level it will be known as Snowflake. Dr. Mumm can be contacted, at 10358@kaneland.org, for further questions.
 - 3. Other PTO Information:
 - Two PTO's are experimenting with alternating meeting times to see if that will help with parent attendance.
 - Specials Needs PTA should have their cookbook out sometime in October and they have their Craft Fair dates: November 14th and April 16th at Harter Middle School.
 - Shield's stated that they linked their PTO and School calendar so parents would have one place to go for that information. With the new Directory App and having the PTO calendar on their available – this may be something worth trying.
 - 4. Harter has their Kolor Run October 18th. They ask for the elementary schools to keep in mind the middle school PTO – they have many graduating parents this year and need lots of incoming members to take over.
 - 5. Next meeting will be January 25th at 5:00 at Harter Middle School
 - 6. Any further information about the meeting can be reviewed in full with the meeting notes available upon request to kbcpto@gmail.com, attn.: Kimberly Bartkowiak.

VII. Committee Reports

- a. Daily Raffle – Julie Keen and Lisa Tingler reported they have donations for each day of the month. Tickets will sell through November and the raffle will begin December. Prizes include gift cards, items and cash.
- b. End of the Year Social – Lisa Tingler reported that the committee is planning an End of the Picnic with local vendors selling food and games outside.
- c. Family KNIGHT / McCare KNIGHT Out – Lisa Tingler and Kimberly Bartkowiak reported the next one would be October 1st at California Pizza Kitchen. They confirmed with Mrs. McCoy that the class with the most students in attendance would still be able to have a Free Pizza Fun Lunch, courtesy of California Pizza Kitchen.
- d. Fun Lunch – Rachel Innis reported that all went well with the first KFC Fun Lunch.
- e. Hospitality/Teacher Appreciation – Angela Rising and Gwen Martin reported they would have a Super Hero theme for the teacher dinner on conference night. They will have soup and “hero” sandwiches catered by Corner Grind (keeping it local businesses).
- f. Ice Cream Social – This was a success, despite the weather. The individual cups of ice cream worked really well.
- g. Kane County Cougar Reading – Julie Keen reported the date is set for May 31st.
- h. KBK Cares – Miranda Middona reported that they are still working out some details. The committee was joined with the Kindness and community giving committees. With all the Kindness efforts at the schools, they want to be sure they are being creative in their endeavors.
- i. Planter Beautification – They look great! Thank you to Miranda Middona.

j. Run for Fund – Julie Keen and Laura Marler reported there will be a TV, 2 fit bits, a Kindle Fire and \$100 gift card raffled off. Thank you to Lisa Tingler for all the work on sponsors. Raffle tickets will continue to be on sale during the event to parents, and for cash, only.

k. School Directory – Julie Keen and Kimberly Bartkowiak reported that the email for families will go out this week and they hope for good feedback. Anyone with trouble should email the PTO at kbcpto@gmail.com.

l. Special Needs Committee – Miranda Middona reported that Horsepower will offer Kaneland EC students a \$25 intake assessment. The Special Needs PTA meeting on December 7th will host a Social Story Workshop during the meeting. October 10th they have a free Energym event. Contact Miranda Middona for further details.

m. Sports Skills & Game Night – Laura Marler will pass along the waivers used last year to Nicole Fabbri.

n. Walk/Bike to School – Miranda Middona and Laura Marler reported the date is October 7th. Those students that come by bus or are dropped off, if they are dropped off by 8:30, will be walked around the school with staff supervision before entering the building. They have made a sign and have already requested the Herald to come to the event. This is a National Event that other Kaneland schools are also participating in.

o. Yearbook – The deadline was reported in the newsletter for submittal of events from parents. We will clarify dates with Jennifer. Tom Biddle reported that he is having trouble with the disc and transferring school photos from Lifetouch to the Picaboo site. He will continue to work on the problem.

VIII. Open Discussion

1. Tom Biddle was present to discuss the option of the Media Club at Blackberry Creek. This club is run through the Sugar Grove Park District. Students enrolled would take pictures, video, make power points and i-movies (along with many other media related programs) and showcase their work on television screens in the building. This allows for students to watch during lunch hour and see the happenings of the school, in the way the parents get to with Facebook, Twitter and Instagram (to name a few). Tom requests \$1,250.00 from the PTO to pay for a 50” and 40” TV for the Multipurpose Room and Hallway to office, mounts, wiring and boxes. This would be offered to 3rd-5th grade students. There would be 9 students per class, with the hope of several sections of the class offered throughout the year. Students would pay \$60 a class through the Park District. The PTO will not receive any of the money from the Park District to help with set-up costs. They would be taking pictures during class time. There were not enough students signed up this year to have the classes, so he plans on beginning next year, with more planning and publicity of the class. Since he is unable to hold the class this year, a decision on funding the TV’s and installation will be put on hold. The board would like to see how the new fundraisers coming up are received, before adding a new program to the budget.

2. Deanna Anderson, EC Speech Pathologist, expressed a “Thank You” from all the EC personnel.

Next meeting will be October 22nd, 2015 at 7:00pm in the school library.

Julie Keen adjourned the meeting, at 8:40 pm.

Once again, all meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.