

Kaneland Blackberry Creek Elementary School PTO



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Kaneland Blackberry Creek PTO Agenda September 1st, 2016 at 7:00 PM, LRC

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Beverly Anderson, Kim Bartkowiak, Christie Bedell, Melissa Boyer, Mary Comer, Nicole Fabbri, Rachel Innis, Christine Isaacs, Julie Keen, Jennifer Lycan, Jaime McCarty, Laura Marler, Brook Noring, Diane Pierson, Dan Randall, Patrice Uara

I. Call to Order: Julie Keen called the September 1st meeting to order at 7:00pm. Julie began introductions and passed around Thank You notes from staff. Julie also thanked Brook Noring and Laura Herra for updating the teachers lounge over the summer.

II. Executive Board Reports

- a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive the reading of the May 19th, 2016 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report - Denise VanDeVeire was not present.
Treasurer's Report – Laura Marler reviewed budget for the coming year. *Motion by Kimberly Bartkowiak to approve the budget as printed and discussed. Motion second. All in favor. None opposed. Motion carried.*

EXPENSE:

- Run for Fund (envelopes) - \$68.94
- 5th Grade Pictures - \$26.84
- Ice Cream Social - \$157.56
- New School Fund - \$1,775.00
- Office Supply - \$60.33
- Planter Beautification - \$96.38
- Teacher Lounge - \$282.52

INCOME:

- Amazon - \$51.18
- Daily Raffle - \$100.00 (cash donation)
- Fun Lunch - \$3,016.50
- Run for Fund Shirt (pre-order) - \$550.00

- c. Communications Report - Brook Noring requested 2 weeks notice for any items committees would like in the newsletter.
- d. Fundraising Report – Julie Keen requested, for Lisa Tingler, donations for Trivia Night and the Daily Raffle. Any family who has a business, sports tickets, or service/item they may want to donate, please contact Lisa at kbcptofundraising@gmail.com.

IV. Principal's Report – No one was present due to curriculum night. Miss. Pierson had a memo from Mrs. McCoy listing the following:

- a. The updates to the teacher lounge were much appreciated.
- b. September 6th is National Read a Book Day. The Free Library plans will be discussed that day. Ideas on the Free Library are welcome. Contact the school office for more information.
- c. Assessments have begun this week.
- d. Blended EC program has begun this week.
- e. Our crossing guard will be moving. Anyone interested, or knows anyone who may be interested, can contact Mrs. McCoy.

- f. This year the Halloween parade will be at 9am after drop off. The party will remain at 2:30pm for grades 1-5th. The Kindergarten party will be at 10:30am.
- g. The Kaneland homecoming parade will be in Kaneville on September 21st.
- h. Walk to school day is next month.
- i. Fall picture day is September 7th.
- j. Outdoor Ed for the 5th grade will be in a few weeks.

V. Faculty Advisor's Report - Diane Pierson expressed many thanks from the staff for the gift from the PTO in the beginning of the year. Some teachers were wondering about Family Knight Out events and if we would have a sign up again this year. Kimberly informed her that due to the request to steer away from teacher participation at restaurants, we have made specific requests for teachers for other events. Many of the restaurants participating are sit-down form and will be hard for teachers to engage with the students. Kimberly also stated that all teachers are welcome to all Family Knight Out events and that an email was sent, through Mrs. McCoy, with the dates and invitation earlier this week.

VI. Old and New Business

a. Classroom Photographers and Room Parents needed, as of this date:

Photographers:

- Mr. Barth
- Mrs. Boers
- Mrs. Nissan
- Mrs. Julian (am)
- Mrs. Julian (pm)
- Mrs. Korst (am)
- Mrs. Korst (pm)
- Mrs. Land
- Mrs. Mellnick (am)
- Mrs. Mellnick (pm)
- Miss. Pierson
- Mrs. Rogers
- Mrs. Stabb
- Mrs. Zurko

Classroom Parents:

- Mrs. Babich
- Mrs. Bright
- Mrs. Momich
- Ms. Owen
- Miss. Pierson
- Mrs. Reilley
- Mrs. Yager
- Mrs. Zurko

b. Art/Stem Fundraiser: The Pickles company presented to the joint PTO meeting earlier this week. Their STEM based art kit (\$20) is sold out of Naperville. They are offering, for us, to sell the kits and they will give the school a free one for each purchase. Plus, they offer a canvas paint night fundraiser, if anyone would like to organize. Please see Julie Keen for additional information if interested.

c. Changes: Julie Keen reported some changes for the coming year. There will not be any ASE offered. We are utilizing the Family Fun Knights as opportunities for social and enriching opportunities. The PTO will alternate regular nightly meetings with morning meetings, to accommodate parents who are unable to attend at night. Younger siblings will be welcomed and it will be in the Multipurpose Room in the school. The PTO has initiated our Spirit Tags. Hopefully your student has them on their backpack from supply drop off. This is an incentive for participating in events and a fun way to unite the students and give them something to display pride in their school. Kim Bartkowiak will pass along the website and catalog information to Miss. Pierson. The PTO board is going to have a Trivia Knight Fundraiser at The Lodge on 64 on February 3rd. More details to come – this is a new type of fundraiser this year.

VII. Committee Reports

- a. BooHoo Breakfast - Kimberly and Nicole reported that it went well. Hopefully there will be an even bigger turn out next year. They had spent \$116.20 of their \$250.00 budget, thanks to Abbington Distinctive Banquets, who donated the pastries.
- b. Box Tops/Tyson – They will not accept EXPIRED Box Tops, please do not send expired ones. Prizes will still be handed out.
- c. Butterbraid – Forms will go home October 10th.
- d. Family Knight /McCare Knight Out – Kimberly Bartkowiak reported the first one is McCare night on Thursday, September 8th.

- e. Family Reading Knight –Volunteers are needed. Anyone interested, they are meeting Wednesday, September 7th after drop-off at the Corner Grind.
- f. Family Sports Knight – No updates at this time.
- g. Fun Lunch - DUE Friday, September 2nd for the first block. 9/12 is first.
- h. Hospitality/Teacher Appreciation - Brook asked, on behalf of Angela, if teachers liked Corner Grind. Miss. Pierson stated they all enjoyed the meal from there.
- i. Ice Cream Social – Thank you to Miranda and Amanda for organizing.
- j. KAI - Kimberly shared the event – Grease Sing-a-Long – on September 11th from 12:30-4pm. Tickets are on sale on the KAI website.
- k. Picture Day – Next Wednesday, September 7th is picture day. Thank you to those who have volunteered.
- l. Planters Beautification - Thank you to Miranda for the beautiful planters.
- m. Run for Fund – Dates are 9/29 (EC) and 9/30 (K-5). Donations are accepted online now. You can send a link to your family and friends in the name of your child.
- n. School Directory - Everyone MUST sign up each year to be included. Sign up deadline is September 9th for October 1st release.
- o. Spirit Wear – Items will be available after Labor Day. The chair is working on the form. Online ordering will continue throughout the year and update the chair every week. There will be an approximate 3-4 week delivery from time of order (possible longer during the holiday).
- p. Trivia Knight – This new fundraiser will be February 3rd at The Lodge on 64. Look for details.
- q. Walk\Bike to School - Laura reported October 5th is Walk to School day. Bus students will participate by walking around the building, if time allows. They will make the banner for the event.
- r. W.A.T.C.H. Dogs - Program runs October through end of April. This encourages a male presence within the school. This program is NOT a career day. Two spots are available for each day, and please sign up 2 weeks in advance. Each male is limited to 1 day per semester. This is a district program, not through the PTO. It was brought up that some volunteers are not sure of the duties - it was suggested that the description be posted on website. Please review the guidelines when signing up.
- s. Yearbook – Kimberly reported that Skipple App and the store are set up ready to accept pictures for the 2016/2017 school year.

VIII. Open Discussion –

- a. Sign Up Genius for events should be sent out about 3-4 weeks before the event if volunteers are needed. Please send Denise VanDeVeire your needs and details, and she will create the Sign-Up and send out.
- b. If there are any further committees needing funds, please send request to the board for the amount and reason. It will then be voted on at the following meeting.
- c. Thank you to all who attended. It was great to see so many new faces.

Next meeting will be Tuesday, October 4th, 2016 at 9:15 in the Multipurpose Room.

Julie Keen adjourned the meeting, at 8:21pm.

Once again, all meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.