

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Agenda November 19th, 2015 at 7:00 PM, LRC

All parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

In Attendance: Kim Bartkowiak, Chisti Bedell, Julie Keen, Jennifer Lycan, Laura Marler, Martne McCoy, Amy Milz, Julie Mondy, Brook Noring, Diane Pierson, Pamela Sorenson, Lisa Tingler, Denise VanDeveire,

- I. Call to Order:** Julie Keen called the November 19th, 2015 meeting to order at 7:00pm.
- II. Introductions:** Julie passed around cards from the staff to the PTO.
- III. Executive Board Reports**
 - a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive the reading of the October 22nd, 2015 PTO meeting minutes, and to be approved as written and distributed. Second: Lisa Tingler. All in favor. None opposed. Motion carried.* A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>.
 - b. Vice President's Report – Denise VanDeVeire had nothing to report at this time.
 - c. Treasurer's Report – Laura Marler reported that the funds raised by the KBK Pink Out (t-shirt sales) raised \$63.00. She will need to find out from Christine Isaacs to whom to write the check. At this time we are also waiting for check from Chuck E. Cheese, Potbelly's, and California Pizza Kitchen. Lisa Tingler will follow up. The following expenses and incomes were reported:
EXPENSES:
 - Check to the Middona Family - \$200.00
 - Teacher Appreciation dinner - \$67.50 (after donations deducted)
 - Birthday Books - \$396.56
 - Credit Card processing - \$19.87
 - Planter Beautification - \$11.52
 - Water Cooler - \$102.60INCOME:
 - Daily Raffle - \$3,220.00
 - Butterbraid - \$982.80
 - Spirit Wear - \$40.00
 - Donations Teacher/Appreciation dinner - \$170.00
 - d. Communications Report – Brook Noring had nothing to report.
 - e. Fundraising Report – Lisa Tingler stated she was hoping for a better turnout for the Daily Raffle, and hope the Spring raffle will do better. Suggestions were made to request businesses in the raffle help us advertise at their business, which also promotes their business as well. This will be considered. Lisa discussed opportunities that have been sent to her:
 1. Drink Milk for School – a fundraising tool through Oberweiss
 2. Goldfish Swim Safety class for parents.Lisa will follow up and get more detail, specifics for each if there is interest.

- IV. Principal's Report** – Martne McCoy expressed thanks to the PTO for the dinner provided for parent/teacher conferences. The school received \$225.00 back from the NED assembly items that were sold. The students will not have school the week of Thanksgiving. The teachers will be participating in school planning days during that week.
- V. Faculty Advisor's Report** – Diane Pierson reported a great, big Thank You from all the staff for the dinner during parent/teacher conferences.
- VI. Old and New Business**
- a. Volunteer Needs – Julie Keen reported the following needs:
 - Box Tops, Chair-in-training
 - ASE – Sign-Up Genius is out. ASE will be held Mondays in February.
 - b. Parent Requests – Julie Keen reported the following requests for consideration from parent feedback:
 - Events before and afterschool somehow include bus riders
 - Events with anything promoted outside/in school that is out of the ordinary, be announced from the office
 - c. Communication Ideas - The Remind App was discussed as an additional communication tool between the PTO and parents.
- VII. Committee Reports**
- a. After School Enrichment (ASE) – Sign-Up Genius is out for volunteers to teach class. Please spread the word.
 - b. Box Tops – Julie reported she just mailed in \$613.00 worth in Box Tops. A reminder that she still needs a chair-in-training.
 - c. Daily Raffle – Julie Keen and Lisa Tingler reported that the sales have ended and the drawings begin December 1st.
 - d. Family Knight /McCare Knight Out – Lisa Tingler and Kimberly Bartkowiak reported that December 7th will be the next event at Buffalo Wild Wings.
 - e. Family Fun Knight – Lisa Tingler reported that the Barnes & Noble reading night is set for December 16th, Wednesday. The event lasts all day, but starting at 4pm there will be games, activities, story-time and gift -wrapping available for families.
 - f. Fun Lunch – Julie Keen reported for the chairs that they prefer to strongly encourage web orders in the future.
 - g. Hospitality/Teacher Appreciation – Thank you to Angela Rising and Gwen Martin for planning the parent/teacher dinner.
 - h. Kid's Korner Holiday Shop – The shop this year is on December 4th and 5th. They are still in need of volunteers for the event.
 - i. Sports Skills and Game nights – The first sports night was a great success. The next date will be December 17th.
 - j. Yearbook – Jennifer Lycan stated that they hope to begin ordering the yearbook in January. The covers submitted were voted on. It was discussed to give the winner a free yearbook.

VIII. Open Discussion

1. Lisa Tingle brought to the attention, of those present, that Jennifer Shade past away. She and her son had been her at the school up until last year. If the son were to return to the school (grandparents still live here) it was suggested to consider some type of gesture to the student. When the student's return is official, we will re-address this matter.

Next meeting will be January 28th, 2016 at 7:00pm in the school library.

Julie Keen adjourned the meeting, at 7:48 pm.

Once again, all meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.