

# Kaneland Blackberry Creek Elementary School PTO



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## Kaneland Blackberry Creek PTO Agenda Thursday, November 10th 2016 at 7:00pm in the LRC

*All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.*

In Attendance: Kim Bartkowiak, Nicole Fabbri, Stacey Gacek, Christine Isaacs, Julie Keen, Jennifer Lycan, Laura Marler, Miranda Middona, Brook Noring, Diane Pierson, Erin Slattery, Kathy Spence, Denise VanDeVeire, Kathy Webster

**I. Call to Order:** Julie Keen called the Thursday, November 10<sup>th</sup> meeting to order at 7:00pm. Julie began introductions and passed around Thank You notes from the staff.

### **II. Executive Board Reports**

- a. Secretary's Report – Amendments on the Cougar Night and Spirit Wear were addressed. *Motion by Kimberly Bartkowiak to waive reading the remainder of the October 4<sup>th</sup>, 2016 PTO meeting minutes, and to be approved as written, amended and distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report - Denise VanDeVeire had nothing to report.

Treasurer's Report – Laura Marler reported the following expenses and income:

#### EXPENSE:

- Bank Service Charges - \$7.00
- Campfire Reading Knight - \$132.56
- Office Administrative Supply - \$100.00
- Credit Card Processing - \$190.38
- Parent Directory - \$450.00
- Playground Toys - \$59.40
- Teacher Appreciation - \$47.50

#### INCOME:

- Spirit Tags - \$27.00
- Spirit Wear - \$33.00
- Run for Fund -\$8,452.07

1. Laura Marler reported that Teacher Appreciation may have different numbers after all the donations are entered.

- c. Communications Report - Brook Noring and Kathy Spence reported that the Facebook page changed to have posts approved by administrating.
- d. Fundraising Report – Julie Keen reported, for Lisa Tingler, that Lisa will not be present for a while. We wish her a fast recovery. Lisa is still working on Trivia Night and is looking for BIG items to donate. Please contact her with any possible donations.

### **IV. Principal's Report** – Mrs. Webster reported for Martne McCoy.

1. Stacey Gacek reported that pouring of the asphalt for GaGa ball has started. Students will be taken out after the break to be taught the game (along with teachers). The school had some funds toward the game as well and labor is being done by the school. The total will be about \$5,050.00.

2. Kathy thanked everyone for the appreciation dinner. Mrs. McCoy has commissioned someone to build the free little Library. Kathy requested feedback about the parade and party change for Halloween. All in attendance felt the change was fine and any confusion was only due to it being something new. There will be a Parent University, Nov 15th 6:30-8 at the high school to discuss an overview of the new strategic plan, then Kaneland Staff will divide into groups for discussion and parents are welcome to attend. Kathy requested that parents watch for the 5 essential survey regarding the new strategic plan. Kathy also brought a request to create a BBC broadcasting system with a green screen for news productions, which would be utilized by the students. The total amount in the request comes to \$1,341.00. Stem is budgeted \$2,000.00, this is where the funds will come from. Also, Kathy Webster said a special Thank You to all volunteers and knows the work involved and is very grateful.

**V. Faculty Advisor's Report** - Diane Pierson thanked everyone for the dinner and reported positive feedback for the Reading night - loved the theme and every enjoyed it. Kimberly Bartkowiak thanked Miss. Pierson and all the staff for helping make the night great.

**VI. Old and New Business**

- a. Julie reported that Facebook will no longer accept comments without administrative approval. We also will be adding a "Rules of our Page" that will be pinned to the top.
- b. Current Fun Lunch chairs will be unable to continue their roles for the next year. If new chairs come forward, they will finish the next semester with reduced number of lunches – 1 a month. With that said, we are in need of new chairs to train during the next semester. A letter will go out to the parents requesting the new chairs. If no one comes forward to chair next year then the last fun lunch will be December.

**VII. Committee Reports**

- a. Box Tops/Tyson – Jennifer Lycan submitted the first round: about \$400 worth. Thank you all for cutting tonight.
- b. Butterbraid – Pick up is Thursday, November 17<sup>th</sup> from 3:30-5:00pm. Laura needs a deposit from her.
- c. Epic Air Night - Kimberly requested a correction to the PTO date in the calendar to Thursday, March 2<sup>nd</sup> from 4-7.
- d. Family Knight /McCare Knight Out – Kimberly Bartkowiak reported our next night is Aurelio's today, Thursday, November 10<sup>th</sup>.
- e. Family Reading Knight – Kimberly Bartkowiak reported the Campfire Reading Knight was a success. We had students write down if they did not receive a Spirit Tag (since we only ordered 30) and they should have been distributed.
- f. Family Board Game Knight – Friday, November 18th from 6-8pm. They will include games that you bring yourself, games from the library and group games in gym at designated times. Popcorn and lemonade will be provided for free. NEED MORE HELP!
- g. Family Holiday Knight – Barnes and Noble night will be December 9<sup>th</sup>

- h. Fun Lunch – New chairs will be needed for the 2017/2018 school year. Training will occur (if parents are interested) during the next semester. If no parents volunteer, last Fun Lunch is December.
- i. Hospitality/Teacher Appreciation – Thank you Angela Rising and Brook Noring.
- j. KBK Cares – Currently accepting donations for Animal Hospital. We are always collecting pop-tops for the Girl Scout troop (Mrs. Reilley). Thank you for the Animal shelter donations - will get them delivered this week and looking at cards delivered to hospital after the break.
- k. Kane County Cougars Reading – Game is scheduled for Saturday, May 13<sup>th</sup>.
- l. School Directory – Updated and running. Any questions contact the PTO at kbcpto@gmail.com.
- m. Sports Skills and Family Game Knight – Nicole requested to change the time to 6-7pmon December 1st and Kathy Webster approved. Kathy said it would be fine to use the Multipurpose Room if necessary. Nicole requested a PTO board member to be at the table to sign the waivers and help group the students by age. Denise and Julie said they would be there for waivers and Spirit Tag distribution. Nicole plans to hand out Gatorade to all students who come. She is also looking for ideas of other sports. It was suggested to talk with Mrs. Holubecki.
- n. Trivia Knight – This new fundraiser will be February 3<sup>rd</sup> at The Lodge on 64. Adults only.
- o. Yearbook – Kimberly reported 5<sup>th</sup> grade child photos are due November 18<sup>th</sup>.

VIII. Open Discussion:

- 1. Denise inquired about how teachers request funds that they do not want to be taken from grade level amounts. It was advised to make a request to the PTO.
- 2. Lunch room was given \$1,000.00 last year. They are in need of new lunch carts. They can use these funds.

Next meeting will be Tuesday, December 6<sup>th</sup> at 9:15am in the Makers Space Room.

Julie Keen adjourned the meeting, at 8:13pm.

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Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.