

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Meeting
November 20th, 2014 at 7:00 PM, LRC

All parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

In Attendance: Kim Bartkowiak, Renee Dee, Laura Gampfer, Jamie Holubecki, Julie Keen, Jennifer Lycan, Miranda Middona, Martne McCoy, Julie Mondì, Diane Pierson, Lola Salamon, Lisa Siblik

I. Call to Order: Julie Keen called the November 20th meeting to order at 7:01pm.

II. Introductions:

III. Executive Board Reports:

a. **Secretary's Report:** *Motion by Kimberly Bartkowiak to waive the reading of the October, 2014 PTO meeting minutes. Second: Laura Gampfer. All in favor. None opposed. Motion carried.* A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>.

b. **Vice President's Report:** None.

c. **Treasurer's Report:** Lola Salamon reported recent expenses and income.

- Recent Deposits are as follows:
 - ❖ Teacher Appreciation – \$620.00
 - ❖ Butterbraid – \$1258.40 profit
 - ❖ Potbelly Knight Out – \$259.53
- Recent Expenses are as follows:
 - ❖ Science Alliance (Assembly Deposit) – \$50.00
 - ❖ Movie Night – \$136.57
 - ❖ 3rd Grade Pencil sharpeners – \$354.29
 - ❖ Teacher Appreciation– \$566.09
- Teacher Appreciation donation exceeded expenses by \$53.91.
- There is \$83.50 in unpaid Spirit Wear orders.
- There is \$588.00 in pre-paid Manna Gift cards for future event sales.

d. **Communications Report:** Laura Gampfer reported the information regarding the due date and times for paper forms and webstore orders went out to families.

IV. Principal's Report: Mrs. McCoy reported the following:

a. There will be a parental training seminar offered. There are 3 books located in the school office for review by parents, if interested. All are welcome. Anyone interested or in need of further information, please see Mrs. McCoy.

- b. The school will host an anti-bullying program, called S.T.O.P. This will be a 3-part program: 1. Educators 2. Students 3. Parent Night review. Mrs. McCoy request feedback on possible nights to hold the parent session. Open Gym night was discussed and Mrs. McCoy will speak with the PTO when a date is decided to coordinate the events.
- c. Thank you for the Teacher Appreciation Dinner. The food, and the decorated lounge, made for a great evening for teachers.

V. **Faculty Advisor's Report:** Miss. Pierson reported the following:

- a. Thank you from the teachers for a fantastic dinner, and homey feel in the lounge. Food was delicious and there was enough for teachers the next day.
- b. Thank you for representing the school at the Special Needs PTA Craft Fair.
- c. Mr. Fox sent a special thank you for the instruments and other educational material.
- d. Vicki Moeller is requesting parents to write letters for support of Mrs. Dwyer and Mrs. McCoy for their nominations as the 2015 Kaneland Educator of the Year.

VI. **Old and New Business:**

- a. **School Directory Policy:** Julie Keen passed out a petition to sign regarding the OPT out option as discussed last meeting. This will be the last time the petition will be passed at the meeting.
- b. **Thank You Notes from Teachers:** Julie Keen recognized "Thank You's" from Mrs. Unger for the new wiggle seats and from the Special Needs PTA for the KBC-PTO involvement in their craft fair.
- c. **Sign-Up Genius:** Laura Gampfer reported that the PTO would be able to pay for the upgraded sign-up genius on a month-to-month basis. *Motion made by Lola Salamon to continue with Sign-up Genius and pay month to month, as needed. Second: Laura Gampfer. All in favor. None opposed. Motion carried.*

VII. **Committee Reports:**

- a. **Box Tops / Tyson / My Coke:** Julie Mondri reported she has submitted \$573.60 worth of box tops. Julie reported this is lower than last year. Julie plans on creating a display to show on Movie Nights and Holiday Shop to inform families more about these programs.
- b. **Butterbraid:** Thank you to Jennifer Rosati for a great start to the butterbraid year.
- c. **Bingo and Auction Night:** Kimberly Bartkowiak reported the committee has met. The chairs have met with the PTO board to discuss check out procedures. Mrs. McCoy has generously agreed to allow the Auction to borrow Chrome books to use for check out the night of the event. Teacher Time and Bingo caller time sign up has gone out to teachers. Thank you to those who have responded already. Donations are coming in and we have been able to receive \$125 in sponsorship money. Sign-up and Evites for families are planned to go out before the winter holiday. It has been decided to purchase the electronic basketball hoops and raffle it off at the night of the event. Julie Keen reported that many classrooms have chosen their themes for their baskets.
- d. **Family Movie Night:** Miranda Middona reported the sound was much better. It was appreciated that a tech person was on hand during the event. The light in the room still posed an issue. The lights are required as emergency lights and possible solutions were discussed among those in attendance. An idea of gel covers will be further evaluated. Miranda noted that the attendance and cost, along with light issues, might be reason to discuss the continuation of the event.

- e. **Holiday Shop:** Lisa Siblik reported that the chairs would like email, possible phone tree, and morning announcement reminders for the event. Mrs. McCoy stated that this will be possible. It was confirmed that the dates for the Holiday Shop are Friday December 12th from 3:45pm-6:00pm and Saturday December 13th from 9:00am-11:00am. Lisa was directed to contact Denise VanDeVeire for an updated list of sign-up genius volunteers. *A new chair for this event will be needed next school year.*
- f. **Hospitality/Teacher Appreciation:** Thank you to Brook Noring and Angela Rising for a great teacher appreciation night during conferences. Thank you to all the parents who donated and helped to make the night a success.
- g. **Kindness Campaign:** Welcome to Renee Dee, founder of P.E.A.K. for kids and KBC-PTO new chair for the Kindness Campaign, Kriss Jones. Renee Dee reviewed her background and purpose of the Kindness Campaign. Renee thanked the KBC-PTO for their creation of the chair position to help in the campaign. Kriss will continue to meet with Renee and other school representatives to aid the campaign for kindness. Renee reported a new Project KC to be launched in February, focusing on 4th and 5th graders. More information on the Kindness Campaign can be found on www.peakforkids.org.
- h. **Special Needs:** Miranda Middona thanked the PTO for having a presence at the Special Needs PTA craft fair. Another craft fair will be held in April. Current PTA projects include a recipe book that invites children to create and submit drawings to use within the book. There will also be a dedication section. Parents who wish to include a recipe are welcome to do so and should contact the Special Needs PTA through www.kanelandpta.org.
- i. **Yearbook:** Jennifer Lycan reported some 5th grade photos have been submitted. A parental concern about the title of “Baby Pics” was addressed. Due to the sensitivity of families who may not have baby pictures of their 5th grader, it was confirmed that any photos can be submitted. Jennifer is considering changing the title of the section to make this more clear. *All in attendance agree.*

VIII. Open / Additional Discussion:

- a. Jamie Holubecki presented the idea of Attitude for Gratitude, a community service event done at other Kaneland schools. Mrs. Holubecki and Mrs. Unger would like the help of the PTO board and fellow parents to create a KBC Attitude for Gratitude event once a month. Kriss Jones and Miranda Middona volunteered to work along Mrs. Holubecki and Mrs. Unger to create this new community opportunity for KBC students.
- b. Lola Salamon expressed thanks for the school addition of the clothing and shoe bin from USAGAIN.
- c. A general reminder was made that all sign-up genius questions, changes, creations are to be directed to Denise VanDeVeire.
- d. A general reminder that items needed for inclusion in newsletters and email blasts need to be directed to the communications department at ptocommunications@gmail.com.

Next Meeting will be January 22nd, 2015 at 7:00pm in the school library.

Meeting was adjourned by Julie Keen at 8:10 pm

Once again, all meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

The meeting minutes were respectfully submitted by Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary.