

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Meeting May 13th, 2015 at 7:00 PM, LRC

All parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

In Attendance: Kim Bartkowiak, Laura Gampfer, Christine Isaacs, Julie Keen, Laura Marler, Martne McCoy, Miranda Middona, Julie Mondì, Diane Pierson, Kathy Spence

- I. **Call to Order:** Julie Keen called the May 13th, 2015 meeting to order at 7:00pm.
- II. **Introductions:** Julie Keen recommended waiving the introductions. Julie Keen presented a “Thank You” from Mrs. Messina and the 3rd grade team for supporting the Iditarod.
- III. **Executive Board Reports:**
 - a. **Secretary’s Report:** *Motion by Kimberly Bartkowiak to waive the reading of the April 23rd 2015 PTO meeting minutes, and to be approved as written and distributed. Second: Laura Gampfer. All in favor. None opposed. Motion carried.* A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>.
 - b. **Vice President’s Report:** Laura Gampfer requested, for Denise VanDeVeire, that volunteer names, from chairs of committees, be given to Denise VanDeVeire by the end of the week.
 - c. **Treasurer’s Report:** Laura Marler reported recent expenses and income.
 - Recent Deposits are as follows:
 - ❖ Teacher Appreciation - \$550.00
 - Recent Expenses are as follows:
 - ❖ Bingo and Auction custodian fee - \$129.85
 - ❖ Teacher Appreciation (Chipotle) – \$811.00
 - ❖ Bike Racks (2) - \$495.5
 - ❖ Special Education – \$218.97
 - ❖ Run Club T-Shirts (added members) - \$72.00
 - ❖ Kindergarten (rugs) - \$1604.75
 - ❖ 2nd grade bus fee for field trip - \$114.92
 - ❖ Iditarod (dog visit) - \$200.00
 - ❖ 4th grade items (miscellaneous) - \$ 335.67
 - ❖ 5th grade chromebooks - \$1029.88
 - Laura Marler reported that she was able to get 20% off the cost of the rugs. Teacher appreciation had an overall cost (after donations) of \$261.00. This is under their budget amount.
 - d. **Communications Report:** Laura Gampfer reported there will be one newsletter left before the school year ends.
- IV. **Principal’s Report:** Mrs. McCoy reported May 29th and June 1st will be 1 hour early dismissal days.

V. **Faculty Advisor's Report:** Miss. Pierson expressed thanks for all the PTO does for the school and the teachers. All the teachers are very grateful and also expressed thanks for the teacher luncheon during Teacher Appreciation week.

VI. **Old and New Business:**

- a. **Media Club:** Julie Keen reported that Mr. Biddle and Ms. Svihlik would like to start a media club through the Sugar Grove Park District. This will be a 9 week class with 24 students. They are asking the PTO to fund \$1200.00 to purchase 2 televisions and mounts (plus cables). These items will showcase the students' work. One would be placed in the Multipurpose Room and the other in the breezeway as one enters the school. Photos taken for the class would be available for the PTO to use for yearbook and the equipment would be available for the PTO to use for announcements and information – when the media club is not using it. There are no objections from the floor regarding the possibility of funding this project. Julie Keen suggested that the PTO finish up the years budget to have a more accurate account of the funds available for the project. None opposed to this suggestion.
- b. **Committee Chair Openings/Changes:** There are still committee openings for the coming 2015/2016 school year. Current openings and changes to date are as follows:
- * *After School Enrichment* – 2 chairs needed
 - * *Assemblies* – 2 chairs needed
 - * *Box Tops/Tyson/My Coke* – NEED chair for training
 - * *Bingo and Auction* – 4 chairs required to hold the event
 - * *Basket Coordinator* – 1 chair (This position may work along the Bingo and Auction, if the event takes place, or it may take place during another time: such as Open House.)
1. Julie Keen reported that the School Directory coordinator is still under review as we discuss the different directory options. Julie Keen and Kimberly Bartkowiak have discussed an App program that would become the directory with other PTO's at the joint meeting. Martne McCoy shared her experience with a similar program at her child's school.
2. Julie Keen reported that Manna would not be available next year. The program needs time to refresh and rejuvenate. The profit the PTO receives does not offset the cost to manage. In it's place, Fundinco has been set up and will begin to be promoted for the next school year.
3. Publicity committee will fall under Secretary duties, unless anyone else has interest.
- c. **Event Dates:** Julie Keen requested all dates for next school year be submitted as soon as possible for review. Curriculum Night and Ice Cream Social will be August 17th. Run for Fund will be September 25th. Holiday Shop will be December 4th and 5th.
- d. **Board Elections for the 2015/2016 school year:**
Julie Keen requested any further nominations for the board be made. No further nominations. Nominations closed. Julie Keen motion for a verbal voting procedure. All in favor. None Opposed. All positions were voted in and accepted unanimously.

President: Julie Keen
Vice President: Denise VanDeveire
Treasurer: Laura Marler
Co - Treasurer: Lola Salamon
Secretary: Kimberly Bartkowiak
Communications: Brook Noring
Communications: Kathy Spence
Fundraising Director: Lisa Tingler

VII. **Committee Reports:**

- a. **Fun Lunch:** Christine Isaacs reported she should have dates for next year soon.
- b. **Spring Fling:** There are 82 signed up for the dinner. Set up will begin Friday, May 15th afterschool at 3:30.

VIII. Open / Additional Discussion:

- a. Julie Keen reported the volunteer appreciation night is May 28th at Schmidt's in Elburn from 7-9. All those who have helped this year, please come and celebrate. Julie Keen acknowledged everyone for his or her hard work and support this year.
- b. Martne McCoy reported that she ordered blackout screens for the Multipurpose Room.

Next meeting will be September 24th, 2015 at 7:00pm in the school library.

Julie Keen adjourned the meeting, at 7:44 pm.

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Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.