

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Meeting
January 22nd, 2014 at 7:00 PM, LRC

All parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

In Attendance: Kim Bartkowiak, Laura Gampfer, Christine Isaacs, Brandie Kottmeyer, Jennifer Lycan, Laura Marler, Martne McCoy, Julie Mondy, Diane Pierson, Kate Powell, Lisa Tingler, Denise VanDeviere

- I. **Call to Order:** Denise VanDeViere called the January 22nd meeting to order at 7:01pm.
- II. **Introductions:** Denise VanDeViere started the introductions.
- III. **Executive Board Reports:**
 - a. **Secretary's Report:** *Motion by Kimberly Bartkowiak to waive the reading of the November, 2014 PTO meeting minutes and to be approved as written and distributed. Second: Denise VanDeViere. All in favor. None opposed. Motion carried.* A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>.
 - b. **Vice President's Report:** None.
 - c. **Treasurer's Report:** Laura Marler reported recent expenses and income.
 - Recent Deposits are as follows:
 - ❖ Box Tops – \$1,427.60
 - ❖ Holiday Shop – \$131.08
 - ❖ McCare Night – \$49.11
 - ❖ Meijer rewards – 106.10
 - Recent Expenses are as follows:
 - ❖ Science Alliance (Final Payment) – \$1,000.00
 - ❖ 4th grade Morton Arboretum Trip – \$568.42
 - ❖ Kindergarten Field Trip (bus cost) – \$39.78
 - ❖ Specials (Music supplies) - \$277.05
 - ❖ Taxes– \$115
 - There is \$33.50 in unpaid Spirit Wear orders.
 - There are excess Manna Cards that will be returned for refund.
 - d. **Communications Report:** Laura Gampfer and Brandie Kottmeyer will be stepping down from Communications this year. They are looking to prepare parents now for the coming year. We have a couple parents interested, but welcome any volunteers to fill these positions.

IV. Principal's Report: Mrs. McCoy reported the following:

- a. REMINDER for all parents to PLEASE use the cross walk for drop off and pick up.
- b. The author, Candace Fleming, was to be schedule in April. The PTO has approved partial financial support for her visit. Due to schedule conflicts, she will be unable to attend until November, of next school year. Mrs. McCoy is hoping to replace that April date with another author. Mrs. McCoy states no payments have been made to Ms. Fleming.

V. Faculty Advisor's Report: Miss. Pierson reported the following:

- a. The teachers, at the district supply meeting, brought up concerns of the quality of the supplies the students are bringing in. There was concern these items are part of the advertised SchoolToolBox, that the PTO supports. Kimberly Bartkowiak will contact Sherri Howell and follow up on these concerns.
- b. Chris O'Conner, the assistant librarian, is in need of further parent volunteers, to help stocking books and checking out students. Please, contact her if you are available christine.oconner@kaneland.org.
- c. Mr. Herron and Mr. Barth are interested in starting a Running Club after school, 2 times a week, through the Sugar Grove Park District. This trial will initially include up to 40 students, 4th and 5th graders, with hope to expand in the future. A request is made that the PTO fund T-Shirts for the students that enroll. More details will be needed before it is voted on: type of shirt, printing (one side or two), and will it be a yearly request. Possible cost to PTO is approximately \$250. As more information is acquired, a vote will be made.

VI. Old and New Business:

- a. **Joint PTO Report:** Kimberly Bartkowiak and Tressa Bird attending the January 12th, 2015 meeting. Kimberly Bartkowiak reported main items pertaining directly to Blakcberry Creek. You are referred to the meeting notes for other items of discussion. Items discussed were:
 - Kaneland Arts Initiative is looking for a PTO liason from each group.
 - STEAM night is March 15th at Harter Middle School and open to kindergarten through 8th grade.
 - April 13th is the tentative date for 5th graders from KBK to go to the middle school.
 - May 19th is the tentative date for the parent visit at the middle school for incoming 5th graders.
 - Step-up program will be offered again. It is possible it will be a 10 day program. It will begin near the end of summer. Dates TBD.
 - Kindergarten Fair is February 21st from 8-12 at the high school. We will have a table to represent the PTO.
 - The Kindness Campaign, Project KC, may not have been available at the time of the meeting for KBK students due to low enrollment. Since joint meeting an effort was made to promote the program, and sign up for the program has made it possible to move forward.
 - The new Superintendent was introduced, Dr. Tom Leyden.

- Next meeting will discuss the summer programs for each organization, fall meeting, summer school and Knight Run dates. The meeting will be April 13th from 5:00-6:30pm at Harter Middle School.
- b. **After School Enrichment:** Very few programs will be offered this year, due to low numbers of volunteers. Sign up Genius will go out, but students will only be able to sign up for 1 class at this time.

VII. Committee Reports:

- a. **Box Tops / Tyson / My Coke:** Julie Mondri reported she has submitted \$183.40. Julie continues to look for more ways to promote the program. Mrs. McCoy stated that Julie could email teachers and request them to mention the program to the students. Announcements can also be made periodically.
- b. **Bulletin Board:** Christine Isaacs reminded the committees to let her know when they want items added.
- c. **End of Year Social:** Lisa Tingler confirmed with Mrs. McCoy that Jamba Juice would be allowed to come and serve at the Spring Fling. There is no minimum and a percentage of the sales go to the PTO. Mrs. McCoy prefers that they stay in the kitchen.
- d. **Bingo and Auction Night:** Kimberly Bartkowiak reported that donations continue to come in. Mr. Fox, Mrs. Unger and Mrs. McCoy will be on stage as MC's. Mrs. McCoy agreed to send out a link for the Sign Up Genius and the Evite to gain a better range of families. Mrs. McCoy is generously allowing the board members to utilize iPads for check out with a PayPal system. The program will be installed and tested out a week prior to the event. The board confirmed that there would be plenty of purple paper for the packets. It was mentioned by attendees that there seems to be a lull in classroom basket donations. Mrs. McCoy confirmed that we could enlist the teachers to help promote this part of the event (posting to Konnect and emailing).
- e. **Family Night Out/McCare Night:** Denise VanDeViere reported for Tricia Mahan that there were no teachers at the last McCare night. There are also no teachers yet for May. Teachers are usually present between 5:00-7:00pm. Discussion for keeping the attendance of teachers was discussed and further ideas are welcome.
- f. **Family Movie Night:** Denise VanDeViere reported for Miranda Middona that the next Movie Night will be February 20th. The movie planned is "Alexander and the Terrible, Horrible, No Good, Very Bad Day". Mrs. McCoy confirm that there is no conflict with the movie being rated PG.
- g. **Holiday Shop:** Brandie Kottmeyer reported the Holiday Shop had a \$131.08 profit. Kathy Spence will be Committee chair for the event next school year.
- h. **Kane County Cougars:** Denise VanDeViere reported for Julie Keen that the Cougar Reading program has began January 19th and will go until March 15th. Forms are on the PTO website at <http://kbcpto.org/wp-content/uploads/2014/01/kane-county-cougars-ozzie-reading-program.jpg>.
- i. **KBK Cares:** This month's project will be collecting for the food pantry. From January 20th until February 6th, there will be boxes throughout the school to collect non-perishable items for the local food pantry.
- j. **Kindness Campaign:** Project KC starts January 26th.
- k. **Special Needs:** Denise VanDeViere reported for Kriss Jones Miranda Middona that the Special Needs PTA will be having another Fair April 11th. Our PTO is invited to have a table and sell Manna and Spirit Wear, with all proceeds coming back to our PTO.

- l. **Spirit Wear:** Christine Isaacs reported that they are \$33.00 in the red to date. There will be Spirit Wear available at Movie Night.
- m. **Sports Skills and Drills:** Laura Marler reported that Lola Soloman will be closing the February 17th night.
- n. **Watch D.O.G.S.:** Laura Marler reported that we have a lull in sign ups. As the year progresses, we hope to have more.
- o. **Yearbook:** Jennifer Lycan reported that 5th grade pictures are turned in. Winter party, School Basketball game (5th graders vs. teachers) and year to date activities should be submitted. The yearbook is now available for parents to begin working on, if desired.

VIII. Open / Additional Discussion:

- a. Early Childhood will hold a Week Of The Child starting April 21st. It will be a Spirit week for the young learners.
- b. Kaneland School District 302 is offering a FREE workshop for parents on February 5, at Kaneland Harter Middle School. The workshop will be held from 5:00 - 8:00 pm (pizza will be served). Mrs. McCoy had copies of the books for any in attendance for those interested.
- c. The school will host an anti-bullying program, called S.T.O.P. This will be a 3-part program: 1. Educators 2. Students 3. Parent Night review (February 26th).

Next Meeting will be February 26nd, 2015 at 7:00pm in the school library.

Meeting was adjourned, by Denise VanDeviere, at 8:07 pm

Once again, all meetings are held on a Thursday each month during the school year, in the school library, at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

The meeting minutes were respectfully submitted by Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary.