

Kaneland Blackberry Creek Elementary School PTO



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Kaneland Blackberry Creek PTO Meeting May 19th, 2016 at 7:00 PM, LRC

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday, each month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Kim Bartkowiak, Nicole Fabbri, Julie Keen, Martne McCoy, Laura Marler, Julie Mondri, Brook Noring, Diane Pierson, Kathy Spence, Lisa Tingler,

I. Call to Order: Julie Keen called the May 19th meeting to order at 7:03pm.

II. Executive Board Reports

- a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive the reading of the April 28th, 2016 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report - Denise VanDeVeire was not present.
- c. Treasurer's Report – Laura Marler reported the following expenses and incomes.

EXPENSE:

- End of the Year Picnic - \$
- 5th Grade pictures - \$366.99
- Assemblies (Wheel of Wisdom) - \$950.00
- Kindergarten - \$116.45 (beach party 2 classes)
- Second Grade - \$648.00 (Engineering 4 Kids)
- Teacher Appreciation- \$ 60.51 (after donations)

INCOME:

- Daily Raffle - \$ 199.06 (total- 2,485.00 for May)
- End of the Year Picnic - \$13.02
- Box Tops - \$802.80
- Buffalo Wild Wings– \$56.87
- Aurelio's - \$300.00
- Colonial Café - \$54.70
- Yearbook - \$45.00
- Fun Lunch - \$ 1,239.67 net gain

1. Laura Marler passed out new Tax Exempt form and distributed to the board.

- d. Communications Report - Brook Noring and Kathy Spence had nothing to report.
- e. Fundraising Report – Lisa Tingler had nothing to report.

IV. Principal's Report – Martne McCoy reported that everyone appreciated the Teacher Appreciation lunch. The last day of school, Wednesday, May 24th, will be a field day and parents are welcome to come and watch their child participate (unless rain-then only a school event inside). The Fun Lunch chairs will be passing out a treat during the lunch period for students. It will be a healthy, 100-calorie or less, snack. Half-Day Kindergarten will not have a snack, due the fact they do not have a lunch period. Mrs. McCoy will pass along the lunch schedule to the Fun Lunch chairs to distribute the treat.

V. Faculty Advisor's Report - Diane Pierson expressed many "Thanks" for the Teacher Appreciation Lunch. Miss. Pierson handed out a list, from Anne Olsen, of suggestions for the Maker's Space.

VI. Old and New Business

- a. Next Year Dates: Julie Keen passed out a list of event dates for next year and requested chairs determine their dates as soon as possible, if not done so already. Nicole Fabbri indicated she would like to move the Sports Skills night from September to October or November and also would like to do more than one. The event was given one date due to non-attendance in the past, if she is willing to hold more she is welcome.
- b. Volunteer Appreciation night is May 26th at Schmidt's, in Elburn. All volunteers are welcome!
- c. Spirit Tags: Julie passed out new incentive tags for next year. First day of school every student will get a starter Spirit Tag and can build on them throughout the year.
- d. Chairs for next year needed:
 1. Co- Chair for Board Game Night
 2. Co-Chair for Science Night with Julie Keen and Mrs. Galvan - Brook Noring volunteered.
 3. Liason for KAI – Kimberly Bartkowiak volunteered.
- e. Board Elections for the 2016/2017 school year:

Julie Keen requested any further nominations for the board be made. No further nominations. Nominations closed. Julie Keen motion for a verbal voting procedure. All in favor. None Opposed. All positions were voted in and accepted unanimously.

President: Julie Keen

Vice President: Denise VanDeveire

Treasurer: Laura Marler

Co - Treasurer: Lola Salamon

Secretary: Kimberly Bartkowiak

Communications: Brook Noring

Communications: Kathy Spence

Fundraising Director: Lisa Tingler

- f. Julie Keen requested suggestions for a better meeting day for the next school year. Julie confirmed the possibility that every other month would be a 9:15am meeting to accommodate more parents' schedules.

VII. Committee Reports

- a. Box Tops - Julie had over 1600 box tops in the bin in a week! Thank you, Julie Mondy, for 9yrs of dedication to the Box Top committee!!
- b. Family Knight /McCare Knight Out – Kimberly Bartkowiak reported Mr. Barth's class won the pizza party and had a lunch brought to them May 18th during their lunch time, courtesy of CPK.
- c. Fun Lunch – Julie Keen reported the chairs would like to request to only accept Webstore orders. Laura Marler discussed the PTO having a safe to keep money in. Julie Keen and the chairs have already found a system to keep cash and checks out of the hands of the chairs as much as possible, however, they still prefer the Webstore. The majority feels they cannot take away the option to families to pay in cash. We will continue to encourage the Webstore, by not having paper forms available.
- d. Kane County Cougars Reading – Julie Keen reported that May 31st is the Cougar reading night.
- e. Picnic - Lisa Tingler stated that suggestions were welcomed for next year, as well as a new chair.

VIII. Open Discussion – End of the Year contributions

1. Kimberly Bartkowiak requested for the KAI a donation, since it was something we did in the past and the organization continues to serve students at Blackberry Creek. Other schools donate \$1,500.00. After discussion, *Julie Keen motioned \$1,000.00 for the KAI. Motion second. All in favor. None opposed. Motion carried.*
2. The amount for Mrs. McCoy to start the Free Library was confirmed at \$500.00.
3. Makers Space – The list was reviewed that was emailed from Mrs. Olsen. *Laura Marler motion \$1,000 to the Maker's Space. Motion second. All in favor. None opposed. Motion carried*
4. Laura Marler discussed concrete and picnic tables on each side of the Buddy Bench. Details to be determined and must confirm timing with Mrs. McCoy, due to construction in the Gym over the summer. *Laura motion \$5,000. Motion second. All in favor. None opposed. Motion carried*
5. Brook Noring would like to update the teacher's lounge. *Mrs. McCoy motion \$1,000.00. Motion second. All in favor. None opposed. Motion carried*

Next meeting will be in September of 2016 at 7:00pm in the school library.

Julie Keen adjourned the meeting, at 8:20 pm.

Once again, all meetings are held on a Thursday each month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.