

Kaneland Blackberry Creek Elementary School PTO



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Kaneland Blackberry Creek PTO Agenda

Tuesday, March 7th, 2017 at 9:15am in the Teacher's Lounge

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Kim Bartkowiak, Christi Bedell, Rachel Innis, Christine Isaacs, Nicole Fabbri, Brianna Flinkow, Laura Herra, Julie Keen, Patrice Lima, Martne McCoy, Laura Marler, Brook Noring, Diane Pierson, Dan Randall, Kathy Spence, Lisa Tingler, Denise VanDeVeire

I. Call to Order: Julie Keen called the March 7th meeting to order at 9:15am.

II. Executive Board Reports

- a. Secretary's Report – Amendment to the last meeting notes – correction with the day of our meeting being the 7th, not the 6th, of March. *Motion by Kimberly Bartkowiak to waive reading the remainder of the February 2, 2017 PTO meeting minutes, and to be approved with the correction and as distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report – Denise VanDeVeire had nothing to report.
- c. Treasurer's Report – Laura Marler reported the following expenses and income:

EXPENSE :

- Assembly: \$600.00
- Credit Card Processing - \$204.54
- Science Knight - \$111.79
- Kindergarten - \$85.98 – new incubator
- Specials - \$57.82
- Jump Rope for Heart: \$454.91 - prizes
- Playground Toys: \$939.50

INCOME :

- Amazon - \$62.02
- Trivia Night: \$2,220.00 – net profit - this does not include the credit card fees for the auction
- Fun Lunch - \$589.00 - freezer expense
- Fun Lunch - \$1750.00 - paid out vendors
- Spirit Wear - \$220.00 – paid to Sign FX

Laura also reported there will be more expenses for the GaGa Pit and will be paid as the bills come in. Julie Keen requested that the new freezer expense be separated from the Fun Lunch expenses, since this was a separate motion requested and approved. Fun Lunch is looking to have a fun treat for the students and need an accurate reporting of their funds that remain. Brook Noring also requested the amount left from the Teacher Appreciation funds. It was requested to separate the Teacher Lounge and Teacher Appreciation cost, since these were two different budgeted items from two different years. Laura will be able to give Brook a more accurate number when she reviews the account, she believes they should have around \$500.00 left to spend.

- d. Communications Report – Kathy Spence and Brook Noring reported Brook that they will send out a “NO FUN LUNCH” reminder for tomorrow.
- e. Fundraising Report – Lisa Tingler reported they would start selling tickets for the May Daily Raffle in April.

IV. Principal's Report – Martne McCoy reported:

- a. They would like to add a “Principal of the Day” item to raffle at the Open House.
- b. Open House is this Thursday, March 9th from 6-8pm, with the 3rd grade music informance at 6:45pm in the gym.
- c. The Scholastic Book Fair will be held during Open House – all profits will go to the library.

- d. Thank you for the help with funds for the GaGa Ball Pit.
- e. Free Library is up and running – will function all year long. Please feel free to share and borrow a book.
- f. During the county Institute Day, they viewed a film about the evolution of American Education- “Most Likely to Succeed”. The school feels that parents may also be interested in this information and plan on having a viewing open to community members on Wednesday, March 22nd in the high school auditorium.
- g. Thank you for the Family Science KNIGHT.
- h. A Lego wall was recently installed in the library as part of the Makers Space.
- i. A Student Council has been formed, and has met once already, making up 4th and 5th grade students.
- j. Thank you to the parents and PTO for attending the Kindergarten fair. The school is still taking Ext. Kindergarten applications and Early Childhood applications.
- k. Green Screen grant – waiting for final grant to complete that part of the Makers Space.
- l. The school would welcome support from parents on parking lot procedures. The school made changes due to parent feedback and welcomes recommendations for spreading the word on how to inform parents of the procedures. The school has sent out instructions about the new guidelines in their newsletter and welcome more suggestions to make this a smooth transition in the morning and after school for the students. A reminder: the safety of the students is always the highest priority for the school.

V. Faculty Advisor’s Report - Diane Pierson had nothing to report. We had from Miss. Pierson a note in Stewart’s backpack dealing with transportation that could be used by the school for transportation changes. Kathy Spence will revise and place on the website.

VI. Old and New Business

- a. Freezer Update: Thank you to Denise for researching possibilities and getting it delivered.
- b. Thank you to Mr. Randall and Brook Noring for helping with Science KNIGHT.
- b. Classroom Baskets - Julie Keen reported they would be held in the MP room. Special Needs PTO has also given basket and a Principal for Day Basket is being donated. Tickets will be \$1-1 ticket and \$5 – 6 tickets and \$20- 25 tickets. Each student will get a free ticket at his or her seat. Winners will be drawn at 7:45pm.
- c. Kimberly requested the donation for KAI – our charity budget item of \$1,000.00.
- d. Committee needs for next year, as known to this date:
 - BooHoo Breakfast - Nicole and Christine volunteered
 - Classroom Basket – need one more to help current chair
 - Family KNIGHT Out and McCare KNIGHTS – 1-2 people
 - Reading KNIGHT – 1-2 people
 - Science KNIGHT – 1-2 people
 - Family Fun KNIGHTS - Epic Air – 1 person
 - Hospitality - Laura Herra will take over plus could use 1 more
 - Ice Cream Social – Miranda plus 1 more person
 - School Toolbox – 1 person

VII. Committee Reports

- a. Assembly – Pro Kids Assembly scheduled April 28th. That evening there will be a Family Night assembly at 6:30pm.

- b. Classroom Baskets – Open house is March 9th and winner will be called about 7:45pm. Students will receive 1 free raffle ticket.
- c. Epic Air Night – The event had over 100 students (up from 70 last year) and raised \$252.00.
- d. Family KNIGHT Out /McCare KNIGHT - Kimberly Bartkowiak reported our next night is at Chuck E. Cheese on April 7th from 3-9pm.
- e. Family Science Knight – Julie thanks everyone involved.
- f. Fun Lunch – Next one will be March 22nd ~ Ream's.
- g. Kane County Cougars Reading – Log in your reading! Ends this week - DUE March 15th.
- h. KBK Cares – Greenfields reading event will be April 15th from 10:30-11:30am.
- i. Spirit Tags – Tags are being ordered for the Epic Air event.
- j. Spring Picnic – Lisa Tingler asked if a Dunk Tank would be ok to have. Mrs. McCoy approved, but requested they know the supplier and the date of pick up after the event. Mrs. McCoy has graciously agreed to possibly being dunked! The committee will meet again this Friday at 12:00. Anyone wanting to help is welcome.
- k. Trivia KNIGHT – Kimberly reported that we raised \$1,497 in Silent Auction items, \$338.00 in the 50/50 raffle, \$100.00 from a patron who once had students in our school and \$479.00 from the dinner/trivia portion. After expenses and prizes (not including credit card fees) we raised 2,220.00. We hope everyone had a good time!
- l. Yearbook - Kimberly reported the yearbook storefront is up and ready for purchase. The price is \$30 for the hardcover and \$20 for the softcover.

VIII. Open Discussion:

1. Laura Marler was approached about playground needs: a new rolling cart \$375.29 plus 2 heavy duty mesh storage bags plus 3 activity balls. The total amount comes to approximately \$520.00 (minus shipping and tax). *Motion for \$600 to go to the playground was made. Motion second. All in favor. None opposed. Motion carried.*

Next meeting will be Thursday, April 6th at 7pm in the LRC. Nominations for next year board members will be accepted.

Julie Keen adjourned the meeting, at 10:07am.

Once again, all meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.