

Kaneland Blackberry Creek Elementary School PTO Meeting Minutes

April 24, 2014

In Attendance: Kim Bartkowiak, Julie Mondy, Brook Noring, Denise VanDeViere, Angela Rising, Lisa Tingler, Julie Keen, Laura Marler, Martne McCoy, Laura Gampfer, Kathy Webster, Brandie Kottmeyer, Jennifer Lycan, Lola Salamon, Amanda Tarnow, Christine Isaacs.

As a reminder, all parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year in the school library at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

The April 2014 Kaneland Blackberry Creek PTO meeting was called to order by Kathy Webster at 6:59 p.m.

EXECUTIVE BOARD REPORTS

1. **Secretary's Report:** a motion was made by Kathy Webster to waive the reading of the February 2014 PTO meeting minutes. Second: Laura Gampfer. All in favor, none opposed. Motion carried. A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>
2. **Treasurer's Report:** Lola Salamon reported that birthday books were just purchased by the PTO for \$808.00. The largest PTO purchase was just completed, with a technology purchase of 20 iPad minis with Apple Care, 2 docking stations for iPad minis, 20 Otter Boxes for iPad minis, and 30 Chrome books, at the cost of \$21, 652.00. To date for this school year, we have raised \$24,230.00. Many thanks to everyone who supports our fundraising efforts.
3. **Faculty Report :** None.
4. **Principal's Report:**
 - Many thanks from Mrs. McCoy and KBC staff for the recent technology purchase.
 - Mrs. McCoy discussed the district's plan for school directories and class lists for next year. An opt-out section will be provided in next year's school handbook, so if families do not want to participate, their name will not be included in the directory.

NEW and OLD BUSINESS

1. **Multi-purpose Room Projector and Sound System:** Kathy Webster reported that this would be used by the school and for PTO events such as Family Movie Nights. Tim Wolff says the district would be able to order and install these items. Maintenance would be up to the tech department, Mrs. McCoy will contact them to see if they would be able to do this. Motion by Kathy Webster for \$4,000.00 to purchase new projector and sound system. Second: Laura Gampfer. All in favor, none opposed. Motion carried.
2. **4th and 5th grade Blue Stem and Rebecca Caudhill Books:** Kathy Webster reported that the PTO has been asked to purchase three copies of all of the books on the list. Motion by Kathy Webster for \$1,300.00 for complete sets of books. Second: Julie Keen. All in favor, none opposed. Motion carried.
3. **Knight Ticket Rewards:** Mrs. McCoy reported that the school is looking for different prizes for the students that are more exciting and interesting to them. Motion by Kathy Webster for \$200.00 for new prizes. Second: Lola Salamon. All in favor, none opposed. Motion carried.
4. **Memorial:** for a KBC parent that passed away recently, the PTO would like to purchase Fun Lunch for the family's child for next year, as well as a \$200.00 VISA gift card for the family. The idea of a memorial garden or tree was also suggested (Angela Rising will research these and report back to Mrs. McCoy). Lola Salamon motioned \$500.00 for these items. Second: Kathy Webster. All in favor, none opposed. Motion carried.
5. **Barnes and Noble Fundraiser:** the district elementary school book fair will be held May 29 – June 1 at the Geneva Commons Barnes and Noble bookstore (also available online with code). A certain portion of each purchase will be donated back to KBC if the Kaneland school district fundraiser is mentioned.
6. **PTO Laptop Purchase:** Laura Marler discussed purchasing one laptop for treasurer use (for all of the PTO's financial information, etc.). Kathy Webster motioned \$600.00 for one laptop. Second: Laura Marler. All in favor, none opposed. Motion carried.
7. **New Storage Cabinet:** Kathy Webster reported that it has arrived and is located in the storage room between the gym and multi-purpose room. There are two keys and an electronic code for this cabinet. Items for Family Movie Nights and other after school events will be stored here.
8. **Buddy Bench:** Lisa Tingler reported that the bench is picked out and will be made of recycled plastic in gray. Students' artwork, in the form of an adhesive sticker, will be on the back of the bench. Concrete will be poured for approximately \$1,000.00 by a KBC parent.
9. **District PTO Meeting Follow-Up:** Brandie Kottmeyer reported that the Kaneland Knight Run will be held on June 20th and money raised goes to the Kaneland Foundation. The Kindness Campaign is looking for a PTO liaison from each PTO. This person would attend the Kindness Campaign's monthly meetings and report new information to the KBC PTO.
10. **2014-2015 Board Nominations Are as Follows:** Kathy Webster nominated Julie Keen for Co-President. Laura Gampfer nominated Kathy Webster for Co-President. Laura Marler nominated Denise VanDeVeire for Vice-President. Kathy Webster nominated Kim Bartkowiak for secretary.

Kathy Webster nominated Laura Marler for Treasurer. Laura Marler nominated Lola Salamon as Co-Treasurer. Laura Gampfer nominated Brandie Kottmeyer for Communications Chair. Brandie Kottmeyer nominated Laura Gampfer as Communications Chair. All nominations were accepted. All in favor, none opposed. Elections will be held at the May 2014 meeting.

11. **Committee Chair Needs for 2014-2015:** Laura Marler reported that the following committees need chairs for next year (and the following parents volunteered for these positions at the meeting):

- Assemblies co-chair: still needed
- End of Year Social: Brook Noring and Lisa Tingler
- Family Bingo and Auction Night: Kim Bartkowiak, Christine Isaacs, Lisa Tingler
- Family Bingo and Auction Night – Bingo/Games Chair: still needed
- Ice Cream Social at school supply drop-off: Amanda Tarnow
- School Picture days and 5th Grade Photo: Lola Salamon
- Run for Fund: Julie Keen, Brandie Kottmeyer, Laura Marler
- School Toolbox: Kim Bartkowiak
- Kindness Campaign: still needed
- Spirit Wear: Christine Isaacs and Amanda Tarnow)
- Yearbook Co-Chair: Angela Rising

12. **Spring Fling Dance:** there is no event scheduled for this year. We are looking for someone to head this committee next year and come up with some new end of year social event ideas. Brook Noring volunteered for this position for next year.

13. **Volunteer Appreciation Knight Out:** Lola Salamon reported that this new event to thank our many volunteers will be held on Thursday, May 29th, at Schmidt's in Elburn from 6:30-8:30 p.m. Appetizers, soda, coffee, and tea will be provided. A Sign-Up Genius or Evite will be sent out soon, so please RSVP. Weather permitting we can sit outside. Laura Gampfer motioned \$300.00 for this event. Second: Lola Salamon. All in favor, none opposed. Motion carried.

14. **Movie Night Licensing Fees:** Lola Salamon reported that currently the fee is \$100.00 per movie or \$375.00 per year for unlimited showings. There is a Promo for \$275.00 unlimited for next year if paid by May 30, 2014. This would include movies shown by the school and PTO. Lola Salamon motioned \$275.00 for movie licensing for 2014-2015. Second: Kathy Webster. All in favor, none opposed. Motion carried.

COMMITTEE REPORTS

1. **Box Top\$ Contest:** Julie Mondri reported that the classroom that has collected the most Box Top\$ this school year will receive a pizza lunch in May. Please remember to turn in Box Top\$, My Coke Rewards, and Tyson Project A+ labels by the end of the school year.
2. **Community Giving - Sack Lunch Build:** Laura Gampfer reported that this event will be held after school on Friday, May 9th. The volunteer slots are full, however donations are still needed. Please see the complete list of needed items on the PTO website.

3. **McCare Night:** Laura Gampfer reported that the next McCare Night is Thursday, May 15th, and will be third grade teachers. Please remember to put receipts in collection container.
4. **Family Movie Night:** Lisa Tingler reported that approximately 50 people attended the last event and that because it was still light outside, it was difficult to see the movie on the screen. Discussed having movie nights more during the winter months.
5. **Hospitality/Teacher Appreciation:** Brook Noring reported that the PTO is still collecting donations for a catered luncheon on Thursday, May 8th. The lunch will be an ultimate salad bar and ultimate desserts catered by Ken Larsen. \$150 in donations have been collected to date.
6. **Yearbook:** Jennifer Lycan reported that 227 orders were placed and approximately 100 of these were personalized. Yearbooks can still be ordered online but a shipping fee will be added.
7. **5th Grade Class Picture:** Kathy Webster reported that this will be taken on May 8th.
8. **Kane County Cougars Game:** Julie Keen reported that 66 students completed the reading program and 196 people will be attending the game.

The next meeting will be on May 22, 2014.

The meeting was adjourned by Kathy Webster at 8:08 p.m.

The meeting minutes were respectfully submitted by Laura Gampfer, Kaneland Blackberry Creek PTO Secretary.