

## Kaneland Blackberry Creek Elementary School PTO Meeting Minutes

October 24, 2013

In Attendance: Erin Slattery, Rhonda May, Kelly Mahadev, Lisa Tingler, Lisa Siblik, Julie Keen, Laura Marler, Miranda Middona, Martne McCoy, Laura Gampfer, Kathy Webster, Brandie Kottmeyer, Jennifer Lycan, Lola Salamon.

*As a reminder, all parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year in the school library at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.*

The October Kaneland Blackberry Creek PTO meeting was called to order by Kathy Webster at 7:03 p.m.

### **EXECUTIVE BOARD REPORTS**

1. **Secretary's Report:** a motion was made by Kathy Webster to waive the reading of the September 2013 PTO meeting minutes. Second: Laura Gampfer. All in favor, none opposed. Motion carried. A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>
2. **Treasurer's Report:** Lola Salamon reported that the September McCare Night raised \$91.00. She also reported that for future web store purchases, the time cut-off will be at 3:30 p.m.
3. **Vice President Report:** Laura Marler reported that volunteers are needed for the Kid's Korner Holiday Shop, Family Bingo & Auction Night, and After School Enrichment. All volunteer opportunities are on the Sign-Up Genius.
4. **Faculty Report :** Jamie Holubecki reported that the Run for Fund went well. For next year's Run, she will meet with the Run committee before this school year ends to plan out volunteer needs, details, etc.
5. **Principal's Report:**
  - KBC staff will let Mrs. McCoy know if items are needed for the Reading Café.
  - Mrs. McCoy discussed the school's improvement plan for writing. She requested \$1,250.00 for Naperville author Andrea Beaty to spend a day at KBC working with students. Motion for \$1,250.00 by Kathy Webster. Second: Laura Gampfer. All in favor, none opposed. Motion carried.

## **NEW and OLD BUSINESS**

1. KBC Sign: the sign has been installed. **Many thanks to parent Paul Ross of Ross Electric in Kaneville for donating all of the electrical work for this project!** Laura Marler reported that we need a storage cart for the 600+ sign letters. Motion by Lola Salmon for \$150 for a cart. Second: Kathy Webster. All in favor, none opposed. Motion carried.
2. Classroom Party Reimbursement: Kelly Mahadev and Kelly Vohs have offered to co-chair this committee. Motion by Kathy Webster to allocate \$30 per classroom per party (three parties per school year). Second: Kelly Mahadev. All in favor, none opposed. Motion carried. \*NOTE: the KBC PTO and school will try to have this in place in time for the Winter Party in December.
3. The library requests a new book scanner at the cost of \$205.69. Motion by Laura Gampfer for \$205.69. Second: Kathy Webster. All in favor, none opposed. Motion carried.
4. Kathy Webster discussed purchasing a rocking chair for the library. If a family has one to donate, that would also work. Lola Salamon motioned \$300.00 for a new rocking chair for the library. Second: Jennifer Lycan and Kelly Mahadev. All in favor, none opposed. Motion carried.

## **COMMITTEE REPORTS**

1. **After School Enrichment:** Parents are encouraged to teach these fun classes to our KBC students. We can try a Sign-Up Genius for volunteers. Registration will be in December, classes will begin in January. Discussed having classes two days per week for four weeks. Mrs. McCoy mentioned that high school volunteers may also participate as instructors.
2. **Box Tops for Education:** Kathy Webster reported for Julie Mondt that Box Tops collections are going good and that we have collected over \$600 in Box Tops this year so far (which is more than double for this same time period last year).
3. **Bulletin Board:** the new bulletin board looks great! Many thanks to Lynn Gares and Christine Issacs. If committee chairs have flyers or information for the bulletin board and are unsure where to put it, please contact Lynn or Christine.
4. **ButterBraid:** order forms will be sent home for younger grades on October 25<sup>th</sup>. Order forms can be found on the KBC PTO website at kbcpto.org.
5. **Community Giving:** Rhonda May reported that her committee has researched ringing the Salvation Army Bell at Jewel with Conley Outreach and possibly a gift card collection for local charities. Discussed using a Sign-Up Genius for the Salvation Army dates and times.
6. **Family Bingo & Auction Night:** Julie Keen reported that two basket coordinators are still needed. Some themes are Chicago Bears, Family Movie Night, Cake Boss, Rainbow Loom, Rain Rain Go Away, Date Night, and Family Game Night. Basket donations are due by December 20<sup>th</sup>.
7. **Family Movie Night:** Miranda Middona reported that the movie night went well. We collected \$119 in candy bar and bottled water sales. Discussed enforcing no electronics and no popcorn throwing at the next event. Also discussed keeping children off of the cords and off the stage. Many thanks to Mr. Fox for helping with the sound system.

8. **Holiday Shop:** Lisa Siblik reported that the dates will be December 13<sup>th</sup> from 3:35- 5 p.m. and December 14<sup>th</sup> from 9 a.m. – 12 p.m. Volunteers will be needed both days. Kathy Webster motioned for \$75 for juice and donuts for December 14<sup>th</sup>. Second: Laura Marler. All in favor, none opposed. Motion carried.
9. **Hospitality/Teacher Appreciation:** Lola Salamon reported that \$115 in donations have been collected so far for Conferences dinner in November.
10. **Kane County Cougars Reading Incentive:** Julie Keen reported that the game date is scheduled for the weekend of May 2, 2013 .
11. **Manna:** Lola Salamon reported that ten orders were placed for the October Manna.
12. **McCare Night:** the next event will be on November 21<sup>st</sup> with the first grade teachers.
13. **Open Gym Nights:** Laura Marler reported that parent Clay Potvkin will be chairing this committee. Laura will check on dates with Clay and Mrs. McCoy.
14. **Run for Fund:** Laura Gampfer reported that the Run raised \$8,767.00 this year. 243 students collected donations, which is approximately 50% of all students. Seventeen students collected donations of \$100 or more. The highest amount raised was \$180, and the grade level that raised the most was second grade. Prizes should be here in the next two weeks.
15. **Welcome Committee:** Lisa Siblik reported that a new letter has been created and that Johnna has copies to give to new KBC families.
16. **Yearbook:** Jennifer Lycan reported that the new yearbook company, Picaboo, will allow for four personal pages that can be customized. There are many fun options with these books.

The next meeting will be on January 23, 2014.

The meeting was adjourned by Kathy Webster at 8:11 p.m.

The meeting minutes were respectfully submitted by Laura Gampfer, Kaneland Blackberry Creek PTO Secretary.