

## Kaneland Blackberry Creek Elementary School PTO Meeting Minutes

May 9, 2013

In Attendance: Julie Keen, Laura Marler, Miranda Middona, Tracy Healy, Martne McCoy, Laura Gampfer, Kathy Webster, Brandie Kottmeyer, Jennifer Lycan, Julie Mondie, Lola Salamon.

*As a reminder, all parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year in the school library at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.*

The May Kaneland Blackberry Creek PTO meeting was called to order by Kathy Webster at 7:00 p.m.

### **EXECUTIVE BOARD REPORTS**

1. **Secretary's Report:** a motion was made by Laura Gampfer to waive the reading of the February 2013 PTO meeting minutes. Second: Kathy Webster. All in favor, none opposed. Motion carried. A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://www.kbcpto.org/>
2. **Treasurer's Report:** Lola Salamon explained the budget and recent amounts fundraised and spent.
3. **Faculty Report :** no report at this time.
4. **Principal's Report:** no report at this time.

### **NEW and OLD BUSINESS**

1. Many thanks to the parents that donated to "Teacher Appreciation Week". The money collected purchased a nice catered lunch from "Something's Cooking Catering". Many thanks to Ken Larsen for the great food!
2. Kathy Webster attended the district-wide PTO meeting last night. Discussed different fundraisers that the schools will be doing in the next year.
3. The KBC PTO "Run for Fund" fundraiser will be held on Friday, September 27, 2013.
4. Discussed other events for next year (family movie nights, family bingo night). Committees will need to reserve gym or multi-purpose room dates soon.
5. Laura Marler researched sign estimates for a new illuminated outdoor sign. The sign estimate for a double-sided lighted sign is \$4,825.00. It includes 668 letters (four inch size). Installation would be additional. Motion by Lola Salamon for \$6,000.00. Second: Kathy Webster. All in favor, none opposed. Motion carried.
6. Nominations for the 2013-2014 KBC PTO Executive Board are as follows:

- President: Kathy Webster was nominated by Laura Gampfer and Kathy accepted the nomination. Second by Lola Salamon. All in favor, none opposed. Motion carried.
- Vice-President: Laura Marler was nominated by Brandie Kottmeyer and Laura accepted the nomination. Second: Lola Salamon. All in favor, none opposed. Motion carried.
- Treasurer: Lola Salamon was nominated by Laura Gampfer and Lola accepted the nomination. Second: Kathy Webster. All in favor, none opposed. Motion carried.
- Secretary: Laura Gampfer was nominated by Lola Salamon and Laura accepted the nomination. Second: Kathy Webster. All in favor, none opposed. Motion carried.
- Secretary: Brandie Kottmeyer was nominated by Kathy Webster and Brandie accepted the nomination. Second: Lola Salamon. All in favor, none opposed. Motion carried.
- Co-Treasurer: Jenn Roye was nominated by Kathy Webster and Jenn accepted the nomination. Second: Laura Gampfer. All in favor, none opposed. Motion carried.

7. The following purchases were discussed and approved:

- Art room floor rug: \$300.00
- Literacy organizer, label maker, and label maker tape: \$127.11
- Speech CD's and games: \$98.85
- Nooks for Special Education classes: \$600.00
- Tricycles and toys for Early Childhood classes: \$580.36
- Headphones, laptop case, and classroom supplies for kindergarten classroom: \$120.00
- Math books, reading books, and website membership for kindergarten classroom: \$428.24
- Plastic book boxes for first grade classrooms: \$355.00
- Plastic book boxes for second grade classrooms: \$355.00
- Math programs, digital timers, and pencil sharpeners for third grade classrooms: \$617.82
- Math programs, reading programs, and language programs for fourth grade classrooms: \$553.54
- Math programs, reading programs, and Rebecca Caudill/Blue Stem books for fifth grade classrooms: \$1525.84
- Nooks for fourth grade classrooms: \$3,400.00
- Motion by Laura Gampfer to approve all purchases. Second: Kathy Webster. All in favor, none opposed. Motion carried.

### **COMMITTEE REPORTS**

1. **Assemblies:** the students really enjoyed the fitness assembly last week.
2. **Box Tops for Education:** Julie Mondri reported that Box Tops collections are going good. Please continue to collect over the summer.
3. **Family Knight Out:** Laura Marler reported that the April Panera FKO was the night of the rain and floods, so only \$12.00 was made. The next McCare Night is May 16, 2013, and the third grade teachers will be there.

4. **Fun Lunch:** many thanks to Jenn Roye, Amber Drancik, and their committee for a great year. They enjoyed a luncheon this week to thank their dedicated volunteers.
5. **Hospitality/Teacher Appreciation:** Kathryn Rossi organized a great Texas BBQ themed lunch for the teachers this week. Many thanks to Kathryn and to the families that donated to this event.
6. **Junior Achievement:** Kathy Webster reported that all classes were represented and that Sue Diaz will be chairing this committee next year.
7. **Kane County Cougars Reading Incentive:** the game date is scheduled for May 31, 2013 .
8. **Manna:** Tracy Healy reported that the final Manna order of the year will be due on May 17<sup>th</sup> for paper orders and May 19<sup>th</sup> for online orders. Julie Weintraub will be chairing this committee next year.
9. **Planters Beautification:** many thanks to Wendy Beck for changing the planters with the season. They've been great all year!
10. **School Directory:** this has been e-mailed to families that signed-up for it.
11. **Spiritwear Necklaces:** sales have been going well and necklaces are still available for purchase (\$20). Please see the PTO website for order forms.
12. **Spring Fling Family Dance:** will be held on May 17<sup>th</sup> from 5:30-7:30 p.m. at KBC. Admission is \$10 per family and all children must be accompanied by an adult. Pizza, drinks, and snacks will be available for purchase and a D.J. will be there! Volunteers are still needed for this event.

The next meeting will be in September 2013.

The meeting was adjourned by Kathy Webster at 8:34 p.m.

The meeting minutes were respectfully submitted by Laura Gampfer, Kaneland Blackberry Creek PTO Secretary.