

Kaneland Blackberry Creek Elementary School PTO Meeting Minutes

February 27, 2014

In Attendance: Lisa Tingler, Julie Mondì, Michelle Smith, Kelly Mahadev, Julie Keen, Laura Marler, Miranda Middona, Martne McCoy, Laura Gampfer, Kathy Webster, Brandie Kottmeyer, Lola Salamon, JoAnn Tierney.

As a reminder, all parents who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday each month during the school year in the school library at 7:00 p.m. Please visit the KBC-PTO website to verify meeting dates.

The February 2014 Kaneland Blackberry Creek PTO meeting was called to order by Kathy Webster at 6:58 p.m.

EXECUTIVE BOARD REPORTS

1. **Secretary's Report:** a motion was made by Kathy Webster to waive the reading of the January 2014 KBC PTO meeting minutes. Second: Laura Gampfer. All in favor, none opposed. Motion carried. A reminder that all KBC-PTO meeting minutes are on the PTO website: <http://kbcpto.org/pto-meetings/>
2. **Treasurer's Report:** Lola Salamon reported that the Family Bingo & Auction Night raised \$11,334.00.
3. **Faculty Report:** Mrs. Tierney reported that Diane Pierson will be taking over the faculty representative position for the next school year.
4. **Principal's Report:** Mrs. McCoy reported that the technology purchase quote has been submitted. She will have more information soon and will report back at the next meeting.

NEW and OLD BUSINESS

1. **STEM Program After School:** Kathy Webster reported that Robynn Pawlak is interested in starting a STEM program after school. A STEM flyer was passed around, and more

information will be needed to see if this is a program that can be started at KBC next year.

2. **Spring Open House on March 20th**: spirit wear will be for sale and school supply kits will be out. There is no markup for school supply kits, you can simply order only what you need. Volunteers are needed to staff the table from 6-8 p.m. in 30 min shifts. If you are able to help, please e-mail kbc_pto@yahoo.com.
3. **PTO Storage Closet**: discussed a new location that would be more functional, such as the closet that connects the gym and multi-purpose room. This would allow easy access to items for Family Movie Night and other evening/weekend events. Discussed purchasing a storage shed to put in the closet in between closet and multi-purpose room. Laura Gampfer will meet with Mrs. McCoy and research shed options. Kathy Webster motioned \$500.00 for a new storage shed. Second: Laura Marler. All in favor, none opposed.
4. **Buddy bench**: Lisa Tingler will head this up and get more info for the next meeting. Parent Erin Livermore has also volunteered to help with this project. An eight foot bench is recommended, with a budget of \$2,000.00. Discussed locations for the bench. Lisa Tingler and Mrs. McCoy will work on a location and what type of painting/decorating would be allowed.
5. **Class lists on Konnect**: There are still parents asking for class lists for birthday parties. Laura Gampfer asked if class lists can be put on Konnect, and Mrs. McCoy said they can be put on Konnect in the future.
6. **2014-2015 PTO board**: A reminder that there is no KBC PTO meeting in March due to spring break. Board nominations will be accepted at the April meeting, and elections will be at the May meeting. There will be several board positions available, including a co-president to work closely with Kathy Webster next year. If you are interested in any position or would like more information, please e-mail kbc_pto@yahoo.com.

COMMITTEE REPORTS

1. **Assemblies**: Kathy Webster reported for Wendy Beck that the last scheduled assembly of the year was just completed. A co-chair will be needed to work closely with Wendy for this committee next year.
2. **Box Tops for Education**: Julie Mondri reported that Box Tops collections are doing well and that and that \$537 worth of Box Top\$ were just submitted. Mr. Herron's class is doing a great job collecting Box Top\$. He gives students Box Top\$ as prizes. Discussed a pizza party at the end of the year for the class with the most Box Top\$ collected, and Mrs. Mc Coy said that would be allowed.
3. **Family Bingo & Auction Night**: Julie Keen reported that the night was a huge success and a lot of fun for KBC families. Thank you to everyone who supported this night.

4. **Family Movie Night:** Miranda Middona reported that things ran smoothly for the last movie night. Mrs. McCoy said we can use walkie talkies in the future to contact custodial staff if they are needed.
5. **Holiday Shop:** Brandie Kottmeyer asked if a janitor would be needed if the holiday shop was offered again on a Saturday morning (incurring an hourly fee to the PTO). Mrs. McCoy reported that if no food is present, then a janitor would not be needed.
6. **Hospitality:** Teacher appreciation week will be May 5th-9th. Parents will again be able to donate online. More information will be out soon.
7. **Kane County Cougars Reading Incentive:** this program ends on March 21st. Forms are on the PTO website and are due by March 26th. Ticket order forms will be sent home in April, and the game is scheduled for Friday May 2nd.
8. **Manna:** Laura Marler reported that she and Julie Weintraub are discussing offering Manna monthly next year.
9. **Publicity:** co-chairs will be needed for this committee next year.
10. **Run for Fund:** this event will be held in late September or early October. Co-chairs are needed for next year, to take over for the 2015 school year.
11. **School Directory:** discussed ways to get more parents to submit their info for this free family directory. Julie Keen asked if purple sign-up sheets can be handed out at supply drop-off night in August. The sheet would have the link for the directory Google document in it, or parents could fill out the purple sheet and return to school. Mrs. McCoy said that would be allowed.
12. **Sports Skills and Games Nights:** Laura Marler reported that 25 students attended the last gym night of the school year.
13. **Spirit Wear:** will be available for purchase at the open house in March. All discontinued items will be \$5.00. A co-chair will be needed for this committee next year.
14. **Spring Family Fling Dance:** Lola Salamon reported that a parent has suggested a mommy/son or daddy/daughter event at KBC. Kathy Webster suggested that the parent contact the current chairperson, Tammy Marsan, and to present their ideas at a meeting for the next school year.
15. **Yearbook:** Kathy Webster reported for Jennifer Lycan that all pictures and fifth grade photos/letters are due by March 21st. Yearbook orders are due by April 18th. Discussed having a Picaboo representative show parents how to personalize their four free pages and back cover. Kathy will discuss this with Jennifer. Brandie Kottmeyer volunteered to coordinate a cover contest.

The next meeting will be on April 24, 2014, at 7:00 p.m. in the KBC library.

The meeting was adjourned by Kathy Webster at 7:47 p.m.

The meeting minutes were respectfully submitted by Laura Gampfer, Kaneland Blackberry Creek PTO Secretary.