

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Agenda January 28, 2016 at 7:00 PM, LRC

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday, each month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Kim Bartkowiak, Tressa Bird, Nicole Fabbri, Julie Keen, Jennifer Lycan, Laura Marler, Amy Milz, Julie Mondri, Brook Noring, Diane Pierson, Denise VanDeveire,

I. Call to Order: Julie Keen called the January 28th meeting to order at 7:00pm.

II. Executive Board Reports

- a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive the reading of the November 19th, 2015 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report - Denise VanDeVeire shared an email from Mr. Herron saying Thank You to everyone for all the work they have done so far.
- c. Treasurer's Report – Laura Marler reported the following expenses and incomes.

EXPENSE:

- Assemblies - \$699.00 – (Smarty Pants)
- Credit Card - \$114.16
- RTI (iPad) - \$932.60
- Office Supply - \$84.00 (paper)
- Website - \$171.98 (Go-Daddy – November)
- Parent Directory - \$400.00 (December)
- Planter Beautification - \$51.51 (December)
- Playground Toys - \$136.14
- Taxes - \$21.45

INCOME:

- Barnes & Noble - \$430.30
- Box Tops - \$1270.70
- Chuck E Cheese - \$328.11
- California Pizza Kitchen – \$216.64
- Potbelly - \$201.52
- Holiday Shop - \$117.28
- Meijer - \$101.66
- Walk to School – \$100.00
- Final Calendar raffle - \$4,305.00

- d. Communications Report - Brook Noring shared that she will be emailing the chairs monthly to remind them to get the information to her! It is easiest to have both a .pdf flier ready and a cut and paste blurb. Each are used differently in the newsletters and the website.
- e. Fundraising Report – Fundraising had nothing to report at this time.

IV. Principal's Report – Tressa Bird, reported for Martne McCoy, about the Family STEM Night on March 21st, at Harter Middle School (Engineering for Kids). Engineering for Kids program, after school, will be February and March (\$95 per child). Kindergarten Literacy fair will be February 27th - no fees due at this time. Mrs. Galvin and Mr. Barth have more student teachers this semester. Valentine Day party will be Feb. 12th at 2:30 - cards will need to go to the whole class and no food allowed!

V. Faculty Advisor's Report - (Diane Pierson) – The Special Ed department would like to use their money from PTO to purchase gift cards from Amazon and Teachers pay Teachers site. A request from Kimberly Bartkowiak was made to ask the teachers what other types of events the teachers would like to see happen, ones which they would prefer to attend.

VI. Old and New Business

- a. After School Enrichment – Julie Keen reported that ASE would start next week. There are nine classes total and they are almost full. Lacrosse was canceled last week - little pigskin football has taken its place. It will run for four weeks. We have between 54 and 74 kids signed up.
- b. Fun Lunch – Agenda will be discussed with chairs at a later time.
- c. Classroom Baskets – Julie Keen reported that themes have been chosen and letters sent. There was discussion on where to place the baskets during Open House. If there is no spring book fair in the library, it was discussed to have them there. We will need check with Mrs. McCoy for the best location. Collections will be taken from Feb. 1 - Feb. 26th.
- d. Intentions for Next Year - Julie request parents think about what they want to do for next year.

VII. Committee Reports

- a. After School Enrichment (ASE) – There are 9 classes to begin next week.
- b. Box Tops/Tyson/Campbell's – Julie reported she just mailed in \$289.40 in Box Tops and \$24.00 in Tyson. Julie also reported 3,000 in Campbell's soup labels.
- c. Butterbraid – Julie Keen reported that along with Butterbraid, we would be selling PapaNicholas coffee.
- d. Family Knight /McCare Knight Out – Kimberly Bartkowiak reported the next KNIGHTs are Feb. 4th at Potbelly's and February 15th at Aurelio's in Geneva. Aurelio's is on a Monday – day off.
- e. Family Fun Knight – Kimberly Bartkowiak reported that the next Fun KNIGHT is March 3rd, Thursday, at Epic Air. The school is off that following Friday.
- f. Kane County Cougars Reading – Julie Keen reported the forms are available online and ends March 6th. Do not cut and turn in each slip – turn in the entire sheet at once. Game night is May 31st.
- g. KBK Cares – Julie Keen reported for Miranda Middona that they plan on a night of reading at Greenfield's in Geneva as well as partnering with East Aurora to help collect school supplies for those in need. Boy scouts will also be helping with planters next month.
- h. Sports Skills and Game nights – Nicole Fabbri reported there were only a few kids at the last night. They will look into ways to advertise more.
- i. Yearbook – Jennifer Lycan stated that they hope to begin ordering the yearbook soon. Jennifer reminded Kimberly Bartkowiak to get some photos of the Specials classes.
- j. Bike to School – Laura Marler reported that we would participate in the bike to school day May 4th.

VIII. Open Discussion – Kimberly Bartkowiak shared discussion from the Joint PTO meeting. Notes can be found on the PTO website.

Next meeting will be February 25th, 2016 at 7:00pm in the school library.

Julie Keen adjourned the meeting, at 8:00 pm.

Once again, all meetings are held on a Thursday each month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.