

Kaneland Blackberry Creek Elementary School PTO



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Kaneland Blackberry Creek PTO Agenda Tuesday, December 6th, 2016 at 9:15am in Room 206

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Kristy Baerenklau, Kim Bartkowiak, Christy Bedell, Mary Comer, Stacey Gacek, Laura Herra, Christine Isaacs, Julie Keen, Patrice Lima, Laura Marler, Miranda Middona, Dan Randall, Kathy Spence, Denise VanDeVeire,

I. Call to Order: Julie Keen called the Friday, December 6th meeting to order at 9:15. Julie began with introductions and passed around Thank You notes from the staff.

II. Executive Board Reports

a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive reading the remainder of the November 10th, 2016 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*

b. Vice President's Report - Denise VanDeVeire had nothing to report.

Treasurer's Report – Laura Marler reported the following expenses and income:

EXPENSE:

- Grade level (4th) - \$256.50 (author visit)
- Grade level (5th) - \$256.50 (author visit)
- Office Administrative Supply - \$155.46
- Credit Card Processing - \$25.86

INCOME:

- Amazon Smile - \$9.56
- Butterbraid - \$1,632.80
- Chuck E Cheese Knight out - \$268.44
- Spirit Tags (after purchase more) - \$9.40
- Spirit Wear - \$ 115.00

1. Laura Marler reported that Teacher Appreciation donations totaled \$550.00 and \$522.00 has been spent to this date.

c. Communications Report – Kathy Spence reported that the new Facebook system is working well. Julie Keen reported for Brook Noring that there will not be any newsletters over the break. Please get any items you want in the next one to her as soon as possible.

d. Fundraising Report – Kimberly reported, for Lisa Tingler, that she is continuing to work on Trivia Night and the Daily Raffle, and is looking for items to donate. Please contact her with any possible donations and pass the word to your friends and local businesses.

IV. Principal's Report – Denise reported for Martne McCoy the Free Little library will be placed at the north part of main entrance. This should be completed by the end of the school year. Winter parties will begin at 2:30 and volunteers will need to check in at the office before going to the classroom.. Thank you for the Studio Room items, everything ahs been purchased and the room should be converted over the winter break so students can start using at the beginning of the new year. Mrs. McCoy also requested that parents, please, respond to the 5 essential survey that was emailed to you. Here is the link: <http://survey.5-essentials.org/illinois/survey/parent/>. She requested the PTO's help in spreading the word. THANK YOU to all volunteers for their support!

V. **Faculty Advisor's Report** - Diane Pierson would not be able to be present until 10:00am.

VI. **Old and New Business**

- a. Julie informed everyone that Pam Berth will be retiring. Pam's Last day is the 16th of December.
- b. Rachel will be staying on for Fun Lunch and Christy Bedell and Kristy Baerenklau will be taking over. Next semester they will have 3 Fun Lunch days, with a possible 4th. Christine and Erin will help train. They are planning on having days in: Feb, March and April. The deadline block dates will remain the same: January 2nd open and close on January 13th. Christine will have that for Laura to put on the webstore on Monday.
- c. Julie reported that the freezer, in the kitchen, at school is broken. We will look into the cost of a new one. Parents also recommended the Sears outlet – which has items that were returned, but are “like new”. There was also a suggestion of asking for a used one to be donated. These options will all be explored.

VII. **Committee Reports**

- a. Butterbraid – Julie reported that Nicole will not doing the Butterbraid next semester. She will be organizing a cookies and coffee fundraiser through the same company.
- b. Classroom Baskets – After break classes are to start work on their basket themes. Open house is March 9th.
- c. Epic Air Night - Kimberly confirmed that the event is Thursday, March 2nd from 4-7.
- d. Family Knight /McCare Knight Out – Kimberly Bartkowiak reported our next night is at California Pizza Kitchen (ALL DAY EVENT) on January 12th.
- e. Family Science Knight – Julie reported that the event is February 24th. Experiments are getting chosen and they will be selling the take home pickles experiments during the event. For every one sold the school will get one free. The event is same day as a science assembly to help tie in the theme.
- f. Family Board Game Knight – Thank you Jill for organizing.
- g. Family Holiday Knight – The Holiday Barnes and Noble Reading Knight will be December 9th with events running from 4-8pm (overlapping with Magical Ball at the store). Parents can use a code to shop online: BN.COM/bookfairs enter ID 12019451 at checkout.
- h. Fun Lunch – As stated before there are new chairs for the next semester. They will work with Erin and Christine and Rachel for the coming half of the year.
- i. KBK Cares – Currently accepting holiday cards until December 13th.
- j. Kane County Cougars Reading – Julie reported that reading logs will begin in January. Game is scheduled for Saturday, May 13th.
- k. Sports Skills and Family Game Knight – Nicole reported the next event will be January 19th from 6-7pm. Last event was a success – Thank You, Nicole.
- l. Trivia Knight – This new fundraiser will be February 3rd at The Lodge on 64. Adults only. Pass the word there will be free trivia, beef buffet, 50/50 raffle and a small silent auction. Tickets will be \$20 a person and will be available on the webstore, hopefully after Barnes & Noble night!
- m. Yearbook – Kimberly reported everything rolling along – old yearbooks will be available until the end of the year and then will be closed for good.

VIII. Open Discussion:

1. No items were presented for discussion. There is no meeting in January.

Next meeting will be Thursday, February 2nd at 7:00pm in the LRC..

Julie Keen adjourned the meeting, at 9:57am.

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Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.