

Kaneland Blackberry Creek Elementary School PTO



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Kaneland Blackberry Creek PTO Agenda Thursday, April 6th, 2017 at 7:00pm in the LRC

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held once a month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Kim Bartkowiak, Brianna Flinkow, Laura Herra, Julie Keen, Martne McCoy, Laura Marler, Diane Pierson, Erin Slattery, Lisa Tingler, Denise VanDeveire

I. Call to Order: Julie Keen called the March 7th meeting to order at 7:00pm. Julie began with introductions and passed around Thank You notes from the staff.

II. Executive Board Reports

a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive reading of the March 7th, 2017 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*

b. Vice President's Report – Denise VanDeVeire had nothing to report.

c. Treasurer's Report – Laura Marler reported the following expenses and income:

EXPENSE :

- KAI donation: \$1,000.00
- Credit Card Processing - \$45.37
- Science Knight - \$63.52
- GaGa Ball Pit - \$ 3,148.00
- Early Childhood - \$246.55
- 3rd Grade Expenses - 33.95
- Taxes - \$10.00

INCOME :

- Butterbraid - \$1,013.60 with coffee
- Family KNIGHT Out - \$308.38
- Classroom Baskets - \$2208.00
- Spirit Wear - \$53.00

1. Laura tried to order the Playground Cart and couldn't order through the site. She is working with Jill Larson to get ordered with the company.

d. Communications Report – Kathy Spence and Brook Noring were not present.

e. Fundraising Report – Lisa Tingler reported the calendar raffle tickets will be sent home this week.

IV. Principal's Report – Martne McCoy reported the following:

a. Thank you for parking lot help.

b. April newsletter sent out today. Please note dates.

c. April 24th will be the deadline for letters regarding student placement.

d. We will be celebrating the Week of the Young Child at the end of April.

e. T&C Library will host an Amy Rosenthal Dedication with Mrs. Reilley and other staff reading Saturday, April 29th from 3:30pm-4:30pm.

f. The Internet Safety class is Tuesday May 2nd, 7-8:30 at Harter Middle School - 4th grade parents who attend will receive a technology waiver of the 5th grade fees (\$57).

g. Educator of the Year ceremony will be April 28th (Same night as Pro Kids). Mrs. Holubecki and Kathy Webster have been nominated from our school.

h. PARCC testing will start next week for 3rd grade, and 4th and 5th the week after.

- i. Teacher appreciation is the 1st week of May. The PTO chairs will be working on events.
- k. Fine Arts Festival - Sunday, April 10th from 11am-6pm.
- l. Secretary's Day is April 26th, Nurse's Day is May 5th and Paraprofessional Appreciation Day is April 4th.

V. Faculty Advisor's Report - Diane Pierson reported EC and Kindergarten met with themes for the Week of Young Child:

- Monday - Be You-Nique
- Tuesday - Rainbow Day
- Wednesday - Plant a Sprout front entry - each child will plant a flower
- Thursday - Literacy on the Lawn (no fertilize that day)
- Friday - Game Day

- 1. Miss Pierson stated that there should have been another receipt for the incubators. Laura Marler has not seen anything. Miss Pierson will check with Mrs. Momich regarding getting the receipts to her.
- 2. Miss Pierson asked if the PTO could help with cost of Soil and Seedlings. They will try to look for donations (Spring Bluff, Shady Hills and Lowes were given as suggested donating companies).

VI. Old and New Business

- a. Volunteer Appreciation will be Thursday, May 24th at 6:30pm at Schmidt's. Please come out and celebrate.
- b. Pro-Kid Assembly – April 28th – it needs to be requested for the custodians to set up chairs.
- c. Dates for next school year: please get dates to Julie by next meeting
- d. Committee Needs/Changes:
 - Epic Air - Erin Slattery
 - Science KNIGHT -
 - Family Fun KNIGHTS -
 - School Toolbox -
 - Lighted Sign - Lisa Vanetta
 - Assembly - Laura Herra
 - Fundraising Director -
- e. New Faculty Advisor for next year will be Jaimie Holubecki.
- f. Nominations for next year:
 - Nominations were opened to the floor from all in attendance.
 - Denise VanDeVeire nominated Julie Keen for President.
 - Julie Keen nominated Laura Marler for Treasurer
 - Julie Keen nominated Denise VanDeVeire for Co-Treasurer
 - Julie Keen nominated Brook Noring and Kathy Spence for Co-Communications
 - Julie Keen nominated Lisa Tingler for Vice-President
 - Julie Keen nominated Kimberly Bartkowiak for Secretary
 - Nominations were second by Erin Slattery. All in attendance were in favor of the nominations. None opposed. All nominees accepted their nomination. Voting will take place at the May meeting. Nominations are welcomed until voting begins for anyone interested.*

VII. Committee Reports

- a. Assembly – Pro Kids Assembly scheduled April 28th. That evening there will be a Family Night assembly at 6:30pm.

- b. Box Tops – Thank you for continuing to cut during meetings.
- c. Daily Raffle – Tickets will be going home next week. Tickets this year will only be able to win one prize. Previous years the tickets that won were placed back into the raffle for possible multiple winnings.
- d. Family KNIGHT Out /McCare KNIGHT - Kimberly Bartkowiak reported our next night is at Chuck E. Cheese on April 7th from 3-9pm. Chuck E. may be present after school outside. There will be one more Family McCare KNIGHT on May 11th from 4-8pm.
- e. Fun Lunch – Corner Grind on April 26th: pancakes and sausage is on the menu.
- f. Hospitality – The committee is currently collecting donations.
- g. KAI - Fine Arts Festival is this Sunday, April 10th from 11am-6pm.
- h. Kane County Cougars Reading – Game is Saturday, May 13th at 1:00pm. Orders Due Friday.
- i. KBK Cares – The Greenfields reading event will be April 15th from 10:30-11:30am. Please bring a favorite book to read.
- j. Planter Beautification – A Girl Scout Troop will be planting the planters.
- k. School Toolbox - Kimberly Bartkowiak reported that the Toolbox ordering is up and running. Orders can be placed through July for delivery by Curriculum Night.
- l. Spirit Tags – Tags still need to be distributed for the event.
- m. Spring Picnic - Friday, May 19th from 5-7pm - meeting at the Corner Grind this Friday at 10:15am.
- n. Walk and Bike to School – The event will be May 10th. We are officially registered. (Fun Lunch for May is the same day!)
- o. Watch D.O.G.S. – Laura Marler would like communications to advertise that the program only runs through April – there is NO Watch D.O.G.S. during the month of May.
- p. Yearbook - Kimberly reported the cover has been chosen and winner was posted. Thank you to Mrs. McCoy and Mrs. Berth for all their help and support! The students seemed to really enjoy voting for their cover - if there are any questions regarding students that were runners up - it was due to spelling mistakes so their cover couldn't technically be voted on, but I wanted to display everyone's hard work. The deadline for ordering the book is April 23rd!

VIII. Open Discussion:

1. The Special Needs PTO Craft Fair is Saturday, April 9th from 9am-3pm with the Easter Bunny coming from 10am-12pm. The raffle will last all day. Their current President is Rebecca Mann. There was a question regarding the binders that were left in the office. Deanna Anderson has taken the binders and will distribute where needed.

Next meeting will be Tuesday, May 2nd at 9:15am in a location TBA. Board elections will take place at this time. Nominations will be taken until voting begins.

Julie Keen adjourned the meeting, at 7:58pm

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Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.