

Kaneland Blackberry Creek Elementary School PTO

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Kaneland Blackberry Creek PTO Agenda April 28, 2016 at 7:00 PM, LRC

All guardians who have children attending Kaneland Blackberry Creek Elementary School are members of the PTO and are invited to attend meetings. Meetings are held on a Thursday, each month during the school year. Please visit the KBC-PTO website to verify meeting dates and times. All KBC-PTO meeting minutes are on the PTO website.

In Attendance: Kim Bartkowiak, Nicole Fabbri, Rachel Innis, Christine Isaacs, Julie Keen, Martne McCoy, Laura Marler, Julie Mondy, Brook Noring, Diane Pierson, Erin Slattery, Kathy Spence, Lisa Tingler, Denise VanDeveire,

I. Call to Order: Julie Keen called the April 28th meeting to order at 7:00pm.

II. Executive Board Reports

- a. Secretary's Report – *Motion by Kimberly Bartkowiak to waive the reading of the February 26, 2016 PTO meeting minutes, and to be approved as written and distributed. Motion second. All in favor. None opposed. Motion carried.*
- b. Vice President's Report - Denise VanDeVeire had nothing to report.
- c. Treasurer's Report – Laura Marler reported the following expenses and incomes.

EXPENSE:

- Credit Card Process - \$16.08
- Water Cooler - \$469.80
- Office Supply (GoDaddy) - \$10.17
- Taxes\File - \$10.00
- Third Grade Iditarod - \$369.95
- Specials - \$298.35 (PE-caddy)
- \$177.29 (Computers-prizes)
- Box Tops - \$88.52

INCOME:

- Butter braid - \$501.60
- Classroom Baskets - \$2,161.00
- Daily Raffle - \$2,630.00
- Family Fun Knight (Epic) – \$140.00
- Chuck E. Cheese - \$209.99
- McCare Night - \$95.23
- My Coke - \$21.74
- Papa Nicholas – \$179.00
- Tyson - \$24.00

1. Laura Marler reported \$460.00 in donations on the Webstore for the Teacher Appreciation lunch to date.

- d. Communications Report - Brook Noring reported a need for someone to take over the Outdoor Sign next year. It was discussed adding a "courtesy" tab on the website for events that would take place at the school, ie: Young Rembrandt, Chess Club, Ghostlight Theatre etc.... Martne will try to add the PTO's email to her contacts that are reached when sending those fliers out, so we have access to information.
- e. Fundraising Report – Lisa Tingler reported that the Daily Raffle would begin drawing May 1st. Lisa also reported she is already beginning work on next years requests.

IV. Principal's Report – Martne McCoy reported the KPASS structure will be implemented for 4th and 5th grade next year. Teachers specialize in STEM and language. Teachers will possibly teach both grades. May 11th will be a parent preview for all K-5 curriculum, and in August there will possibly be a KPASS meeting for parents. May 4th is the Step Up for incoming 6th grade families. Mrs.

McCoy expressed a "Thank You" to the PTO for scheduling WATCH D.O.G.S! Much positive feedback has been given regarding WATCH D.O.G.S, although some added they did not get a chance to discuss their jobs. It was requested for us to clarify to families the WATCH D.O.G.S role a little better, since career discussion is not the intent of the program. Recess monitors requested gift cards or coupons for incentives for the walking club that takes place during recess. Julie Keen thought that Jaimie Holubecki may have received something last year and Mrs. McCoy will connect with Mrs. Holubecki to follow up. Mrs. McCoy also reported that the school will try a different recess/lunch structure for students next year - pairing up grades 4\5th, 2\3rd, and staggering K\1st - plus, added that any additional recess items are welcomed. Mrs. McCoy also expressed thanks for the Ronald McDonald pop tab advertising. Mrs. McCoy asked for feedback on surveying parents. Thank you, again expressed, to the entire PTO, as we go into teacher appreciation. All were invited to check out the teacher designs displayed in the library after the meeting.

- V. **Faculty Advisor's Report** - Diane Pierson reported feedback from teachers about where they would like the PTO to spend money: benches outside, younger children see-saw, STEM materials for maker space stored in cabinets, and Mrs. Metz talked about a program for the students in 3-5 grade called STRIDE Academy (it's \$15 per student), information can be attained through their website. Julia Galvan emailed about organizing a Math and Science night for next year and there is a website with all information to get started. Mrs. Unger talked with Miss. Pierson about a fundraiser where each grade had a color t-shirt and each student contributes to the design of the t-shirt. Parents then have the option to purchase the shirts for their student. Miss. Pierson brought some samples and said we can speak with Mrs. Unger if we are interested in more details. Thank you for sharing Miss. Pierson.

VI. **Old and New Business**

- a. Joint PTO Update - Kimberly Bartkowiak reported highlights from the meeting: KPASS for 4th/5th grades, May 11th is Parent Preview Night, Kathy Webster will be sharing the Vice-Principal role between Blackberry and Stewart, while Tressa Bird will be moving full time as EC director.
- b. Teacher Lounger update - Brook Noring presented her wishes to update the teacher lounge. Mrs. McCoy approved the idea and they will discuss the details during the summer.
- c. Volunteer Appreciation night is May 26th at Schmidt's, in Elburn. All volunteers are welcome!
- d. End of Year Picnic - Lisa Tingler reported the date is May 13th. There will be carnival games, music (Mr. Fox), Good Humor Man, Reams hot dogs (Ream's is donating 50 of the 250 purchased hot dogs to the event), and more!
- e. Chair Opening:
 1. Outdoor Sign
 2. KAI
 3. Reading Night (possible new kindergarten parent interested)
- f. Board Nominations for the 2016/2017 school year:

Nominations were opened to the floor from all in attendance. None were presented. *Julie Keen nominated the board as it stands. All in attendance were in favor of current nomination. None opposed. All nominees accepted their nomination. Voting will take place at the May meeting. Nominations are welcomed until voting begins for anyone interested.*

VII. **Committee Reports**

- a. Butterbraid and Pappa Nicholas - Nicole Burke will chair next year.
- b. Daily Raffle - Julie Keen reported drawing would begin for May.

- c. Family Knight /McCare Knight Out – Kimberly Bartkowiak reported the last FKO is California Pizza Kitchen on Thursday, May 6th. The classroom with the most students in attendance will win a pizza party on May 18th during lunchtime, courtesy of CPK.
- d. Family Fun Knight – Christine Isaacs and Erin Slattery reported they might try a bowling night next year.
- e. Fun Lunch - The chairs would like to have a budget to cover supplies - extra meals (in case of shortage from vendor) and other miscellaneous office/supply items. They currently believe they need about \$200 for a budget. They also discussed having a sign up genius that requires a time frame. Denise VanDeVeire said that SUG could be customized; just let her know the details.
- f. Teacher Appreciation - May 4th is Teacher appreciation. Lisa Tingler requested approval to write notes to the teachers in chalk during the appreciation week. Martne approved that family can write chalk on sidewalk to teachers Sunday, May 1st, weather permitting.
- g. Kane County Cougars Reading – Julie Keen reported tickets have started to be distributed. There were 51 reading tickets and a total of 151 tickets for the event.
- h. KBK Cares – Julie Keen reported we are helping collect pop tops for Ronald McDonald House.
- i. Planters Beautification - Thank you for the beautiful planters the Boy Scouts put together.
- j. School Toolbox - Kimberly Bartkowiak requested continued placement in newsletter. Sales have begun.
- k. Walk\Bike to School - Laura reported she has contacted the police and fire-department and local paper for extra reinforcement for event. We are set for Wednesday, May 4th.
- l. Yearbook – Orders are on sale again, for shipment to home. Families will need to pay shipping. Kimberly Bartkowiak will take over as chair next year. Erin Slattery agreed to co-chair.

VIII. Open Discussion – No further items were brought to the table for discussion.

Next meeting will be May 19th 2016 at 7:00pm in the school library.

Julie Keen adjourned the meeting, at 8:12 pm.

Once again, all meetings are held on a Thursday each month during the school year. Please visit the KBC-PTO website to verify meeting dates and times.

Kimberly Bartkowiak, Kaneland Blackberry Creek PTO Secretary, respectfully submitted the meeting minutes.